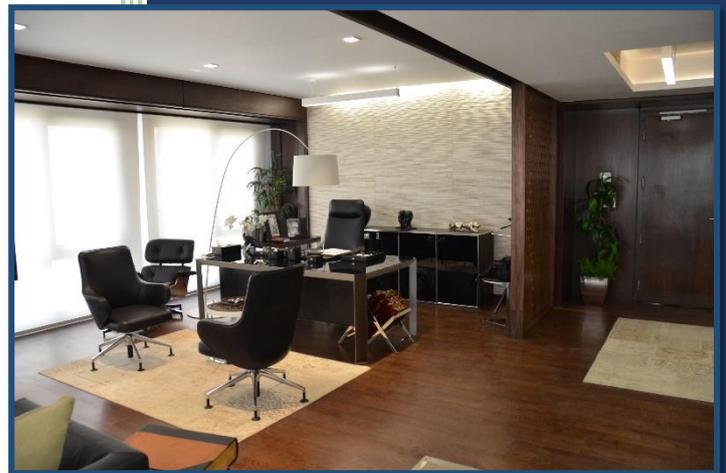


# NeXTeP CONSTRUCTION

## Company Profile



Next Step

Taking Construction to the

# Index

## **1. Introduction**

- a) General information
- b) Company history and profile
- c) Scope of work
- d) Mission statement

## **2. Projects**

## **3. Our partners in success**

## **4. Health, safety and environmental policy**

## **5. NeXTeP Construction quality Plan**

## **6. Organization chart**

## **7. Staff**

## **8. List of equipment**

## **9. Licenses and certificates**



# Introduction



## a) General information

- **Company name** NeXTeP Construction
- **Chairman** Eng. Nabil Rizk
- **Managing director** Eng. Magdi Rizk
- **Main Office address** 15 El Kholaffa Street, Safir, Heliopolis,  
Cairo, Egypt
- **Telephone No.** (202)-22411668
- **Fax No.** (202)-22407136
- **E- Mail** [info@nexteponline.com](mailto:info@nexteponline.com)  
[Sites@nexteponline.com](mailto:Sites@nexteponline.com)
- **Website** [www.nexteponline.com](http://www.nexteponline.com)

## **b) Company history and profile**

Our company in this name is relatively new, our parent company “The Engineering Company for contracting and trading” was a midsize contracting company established in 1983, and handled many turnkey contracts for the private sector.

The company has changed this pace in 1997 and shifted towards introducing new and innovative finishing materials to the Egyptian market.

In a few years we managed to establish an excellent reputation for supplying and installing “new age materials” to the contracting sector and managed to win subcontracts in almost all the strategic national projects.

We managed to combine a highly technical all engineers site managers, a strong technical office, trained labor in accordance with our suppliers codes, and state of the art equipment, and this made us one of the best contractors in the field of: Acoustical false ceilings, Gypsum board and demountable partitions, Sound proofing.

After gaining the proper experience in these fields and establishing a strong name in the field of interior finishing, We strongly entered the field of turnkey contracting, starting with the banking industry we have managed to finish some of the best bank branches and some other turn key projects as we are about to see .

The Company’s Strengths:

- A technically resourceful engineering office
- A scientific approach for resources and time management
- Technical and managerial experience to achieve prompt response to all sorts of site problems
- Experience in various types of projects (Admin. buildings, Commercial, Health care, etc..)
- Qualified, trained, and experienced site engineers
- State-of-the art installation equipment
- Well trained labor

Hopefully this will give you a brief idea of our company and thank you very much for your co-operation.

## **C) Scope of work**

### **1. Complete civil work:**

#### **We undertake all types of civil work as follows:**

- Gypsum board false ceilings as well as acoustical false ceilings
- Gypsum board partitions
- Block work
- Complete flooring work (ceramic tiles, porcelain, marble, granite flooring,..etc)
- Carpet tiles flooring supply and installation
- Raised floor tiles supply and installation
- Complete plastering and painting work
- Carpentry work for doors and floors and fixed furniture
- Stainless steel handrails and cladding work
- Stretched ceilings
- Facades work, aluminum composite panels and granite
- Tempered glass work
- Glass doors, windows and partitions
- Demountable and operable partitions
- Expansion and seismic joints
- Signage systems

## 2. Electrical works:

- Lighting fixtures
- Uninterruptable power supply system UPS
- Access control system
- Fire alarm system
- Sound system
- Electrical panel boards
- Electrical outlets
- Lighting outlets
- Floor boxes
- Power sockets
- Disconnecting and isolating switches
- Power cables
- Closed circuit television system CCTV
- Queuing system
- Earthing system
- Cable trays
- Intercom system
- Access gates

### 3. HVAC works:

- Split concealed AC units
- High wall AC units
- Exhaust air fans
- Duct work and Drain networks
- Chilled water system
- DX Systems

### 4. Mechanical works:

#### **Plumbing work:**

- Plumbing fixtures supply and installation (lavatories, water closets, urinals, shower drains)
- Plumbing accessories (hot and cold water mixers, stainless steel hand dryers, soap dispensers and paper dispensers as well as other accessories)
- Drainage system including pipes, and all necessary accessories.
- Pumps and pump stations

#### **Firefighting work:**

- Firefighting installations
- Sprinkler installations
- CO2 and FM200 system installation

## **D) Mission statement**

**NeXTeP Construction** promises you unparalleled flexibility in meeting unique scheduling and time constraints that guarantees we'll complete your project on time and within your budget.

Here are some of the many reasons to choose **NeXTeP Construction**:

- Our 100% commercial construction focus
- Our construction managers with real-world know-how
- Our skilled staff of in-house tradesmen
- And most of all, our track record which speaks for itself!

Unlike many general contractors who claim to be "full-service" contractors capable of handling everything from new construction to complex renovations in both residential and commercial projects, Nextep Construction focuses 100% on the commercial interior office build-outs and bank build-outs. Simply put, Nextep Construction is the best at what we do because that's all we do.

That could be the reason we've had a minimum of three to five new bank branches under construction at any one time over the course of the past year. Or why companies that want to convey their distinct, premier brand image and identity overwhelmingly turn to the professionals at **Nextep Construction**.

Such illustrious companies as Mobnil, American Express, NSGB, Orascom, Commercial International Bank, HSBC, UNB, National Bank of Development, National Bank of Greece, and Raya Holding, Inc., among many others, have all turned to us in the past year to finish their commercial facilities.



# Projects



# Current ongoing Projects



## Ericsson offices fit-out – Smart village

<b>Owner:</b>	Ericsson Egypt
<b>Consultant:</b>	Ashraf Sadek Consultants
<b>Work description:</b>	Turnkey Project
<b>Total Value:</b>	6,266,025.46 L.E.
<b>Date:</b>	Awarded 7/2014



## Cairo Festival City- New Cairo

<b>Owner:</b>	Futtaim Carillion- Orascom JV
<b>Consultant:</b>	ECG Consultant
<b>Work description:</b>	Sub-contract for expansion joints systems as well as corner guards
<b>Total Value:</b>	10'000'000.00 L.E.
<b>Date:</b>	Awarded 2011



## Mobinil Nile City Towers – Floors 12,13,19

<b>Main Contractor:</b>	NeXTeP Construction
<b>Work description:</b>	Interior finishing works
<b>Total Value:</b>	18,580,169.00 EGP
<b>Date:</b>	Awarded 10/2013



Carrefour

## Carrefour Market- Pyramids Mall- Al Haram

<b>Main Contractor:</b>	NeXTeP Construction
<b>Work description:</b>	Interior finishing works
<b>Total Value:</b>	5,700,022.36 EGP
<b>Date:</b>	Awarded 6/2014



### **QNB Sun City Branch- Sheraton**

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 1,181,447.30 EGP  
**Date:** Awarded 3/2014



### **QNB Cairo Festival City Branch- New Cairo**

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 1,604,496.00 EGP  
**Date:** Awarded 8/2014



### **AGENCE FRANCE-PRESSE (AFP) Office - Cairo**

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 1,294,279.58 EGP  
**Date:** Awarded 8/2014



### **Mobinil mobile shop- City Light, Alexandria**

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 1,546,724.17 EGP  
**Date:** Awarded 3/2014



### **Mobinil mobile shop-Carrefour , Alexandria**

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 850,000.00 EGP  
**Date:** Awarded 6/2014



## MHDH polygen office

**Main Contractor:** NeXTeP Construction  
**Work description:** Architectural works  
**Total Value:** 250,000.00 EGP  
**Date:** Awarded 8/2014



ISSUE NO. 8  
29.09.2014

# The MHDH DREAM DEAL for your Office Space !!!

MHDH has collaborated with NextTep, Middle East, Digital COM, Koleksiyon, Mag Trade and Homes, to provide you a unique **design and finish** package with promising deadlines and qualities for **Small to Medium** size office projects

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4th floor, D2



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 MonaHusseinDH  
 MonaHusseinDH  
[designer@monahussein.com](mailto:designer@monahussein.com)



## Mobinil New Call Centre, Pyramids Heights

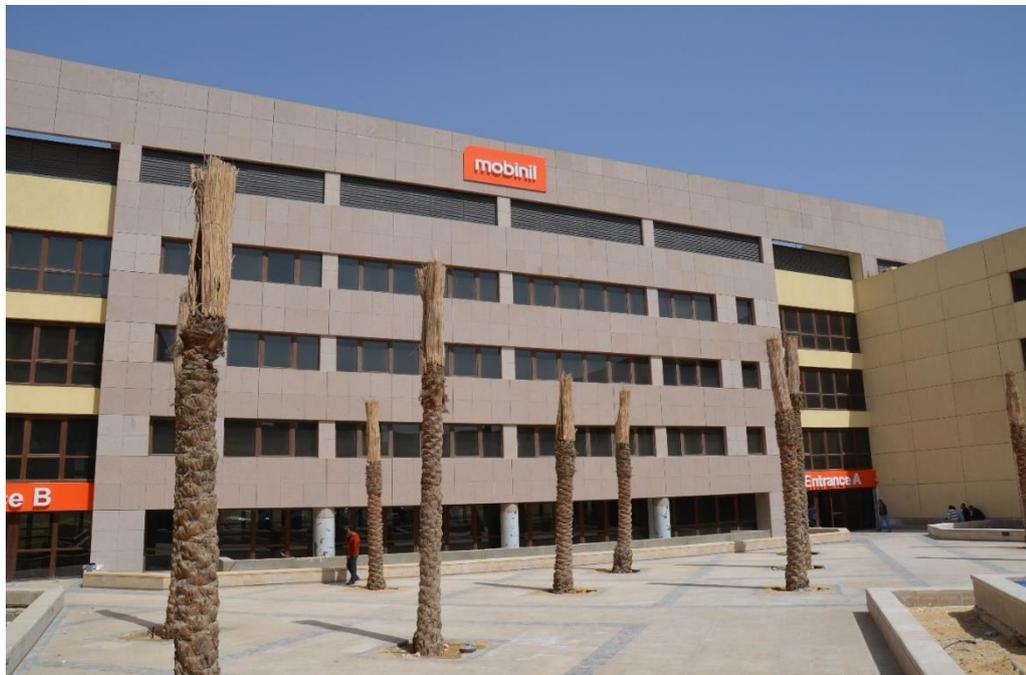
### Description:

<b>Owner:</b>	Egyptian Company for mobile Services- Mobinil
<b>The Project Manager</b>	Consult
<b>Main &amp; Architectural Consultant:</b>	Dr. Moemen Afify consultants
<b>Sub-consultant for EM Works:</b>	Misr Consultant
<b>Area:</b>	5 floors building (basement, ground, 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> floors)
<b>Total Value:</b>	48'976'574.10 L.E.
<b>Date:</b>	Awarded 2/2012
<b>Work description:</b>	Main contractor (finishing work)



### The work includes:

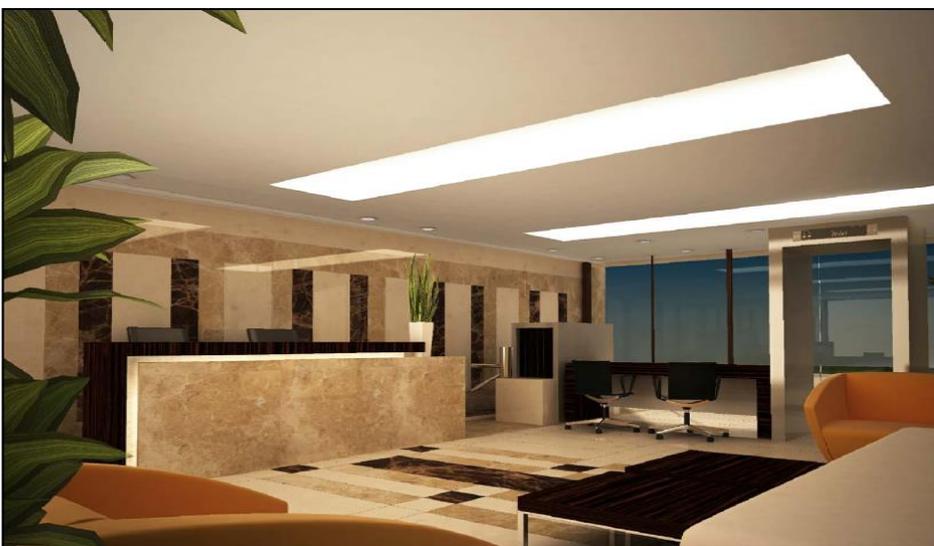
1. light structural items and RC and structural steel for the new lift and stairs
2. Architectural works for finishing floors, ceiling and walls
3. Electrical works for distribution of power throughout the project
4. Light current works such as fire alarm
5. Building Management System BMS
6. HVAC works















**Egypt Foods New Head Office- Arkan Mall – Sheikh Zayed - 6th October**

<b>Main Contractor:</b>	NeXTeP Construction
<b>Work description:</b>	Interior finishing works
<b>Total Value:</b>	3,000,000.00 EGP
<b>Date:</b>	Awarded 2/2014













## Cairo Festival City- New Cairo

### IKEA Project Fit-out

**Owner:** Futtaim Carillion- Orascom JV  
**Consultant:** ECG Consultant  
**Work description:** Sub-contract for the supply and installation of plaster Board ceilings, partitions, wall linings and demountable ceilings  
**Total Value:** 2'239'800.00 L.E.  
**Date:** Awarded 2012



## Cairo Festival City- New Cairo

### IKEA Project Fit- out

**Owner:** Futtaim Carillion- Orascom JV  
**Consultant:** ECG Consultant  
**Work description:** Sub-contract for the supply and installation of protection barriers and guards works  
**Total Value:** 1'722'120.00 L.E.  
**Date:** Awarded 2012



## Cairo Festival City- New Cairo

### Linking Plaza Project

**Owner:** Futtaim Carillion  
**Consultant:** ECG Consultant  
**Work description:** Main Contractor  
**Total Value:** 1'316'828.48 L.E.  
**Date:** Awarded 2012



## Mivida Community Project- New Cairo

**Main Contractor:** Orascom Construction Industries  
Al Shafar for General Contracting  
**Work description:** Sub-contract for false ceiling works as well as Expansion joints systems Parcel 2, 3, 4 & 5  
**Total Value:** 4'500'000.00 L.E.  
**Date:** Awarded 2011

## ***TE Data New Call Center,***

### **Description:**

<b>Consultant:</b>	Nasr consultants
<b>Number of Operators:</b>	1000
<b>Area:</b>	3600 sqm
<b>Total Value:</b>	12'036'000 L.E.
<b>Date:</b>	Awarded 8/2010

### **Finishing work:**

#### **Flooring items:**

1. Raised floor tiles 2000 sqm, from Nesite (Italy), imported and installed by NeXTeP Construction.
2. Carpet tiles: 2600 sqm Imported from Mannington Commercial, USA by NeXTeP Construction and installed by NeXTeP Construction.
3. Marble and granite tiles: 1050 sqm, supplied and installed by NeXTeP Construction

#### **Ceiling and partitions items:**

1. Gypsum board false ceiling: 2500 m<sup>2</sup>, imported from Knauf, USA and installed by NeXTeP Construction.
2. False ceiling tiles: 1600 m<sup>2</sup> type Ultima, imported from Armstrong, USA and installed by NeXTeP Construction
3. Dry Wall partitions: 800 m<sup>2</sup> imported from Knauff, USA and installed by NeXTeP Construction
4. Frameless glass partitions: 700 m<sup>2</sup>



**Doors items:**

1. Wooden doors: 55 doors
2. Steel doors: 9 steel doors

**HVAC work:**

1. Split concealed AC units of various capacities: 80 AC units, supplied and installed by NeXTeP Construction, installation includes evaporator, condenser, grilles, hangers, supports and insulation work.
2. High wall AC units: 15 units, installation includes condenser, evaporator and insulation work.
3. Exhaust air fans: 25 units supplied and installed by NeXTeP Construction, the installation includes electric motors, dampers, connections and all other necessary accessories.
4. Inline exhaust fans: 3 units, including evaporator, condenser, grilles, hangers, supports, flexible connections and insulation work.
5. Drain network for all AC units to nearest drain point, including PVC pipes, elbows, supports, clips and all other necessary accessories.



## Electrical work:

1. Lighting fixtures: 1600 units, of different types like compact fluorescent fixtures (imported from On-Ok , Spain), indirect lighting fixtures 60x60 (Imported from Screen Luz , Spain) as well as fixtures for exit and WC signs (Imported from Olympia, Greece) all imported, installed and connected by NeXteP Construction.
2. Uninterruptable power supply system UPS system: 6 units 80 KVA type and 2 units from 100 KVA type, imported by AROS, Italy and installed and connected by NeXTeP Construction.
3. Access control system: including 3 access control panels, 11 card readers, 50 smart cards, 11 Egress buttons as well as 11 universal magnetic contacts, the system is imported by Honeywell, USA.
4. 4. Fire alarm system: imported by Gent by Honeywell, USA, installed and connected by NeXTeP Construction. The system includes 1 fire alarm control panel, 160 units of addressable optical detectors, 11 units of addressable heat detectors, 13 units of electronic sounders as well as 13 units of manual points.
5. Sound system: imported by Merlaud- France, installed and connected by NeXTeP Construction. The system includes 52 ceiling speakers units, 1 rack, AM/FM tuner, digital compact disc, double cassette recorder, paging desk, 120 W mixer amplifiers, 240 W booster amplifier, and 8 zones relaying separate voice and music inputs.
6. Electrical panel boards: 21 panel boards IP65, imported from Sega-M and ABB circuit breakers and installed by NeXTeP Construction.



## Wiring devices:

- Floor box: 1000 units imported by Cimabox, Spain and installed by NexTeP Construction
- Complete duplex sockets: 2000 units imported by Le Grand, France and installed by NeXTeP Construction.
- Complete single sockets: 100 units imported by Le Grand, France and installed by NeXTeP Construction.
- Switches: 230 units, one gang, two gang and three gang, imported by Le Grand, France and installed by NeXTeP Construction.
- Disconnecting and isolating switches: 120 units imported by Le Grand, France and installed by NeXTeP Construction.



7. Power cables : 1700 meter length cables

8. Electrical work also includes wires, cables, conduits and all other necessary accessories.

## Mechanical work:

### Firefighting system

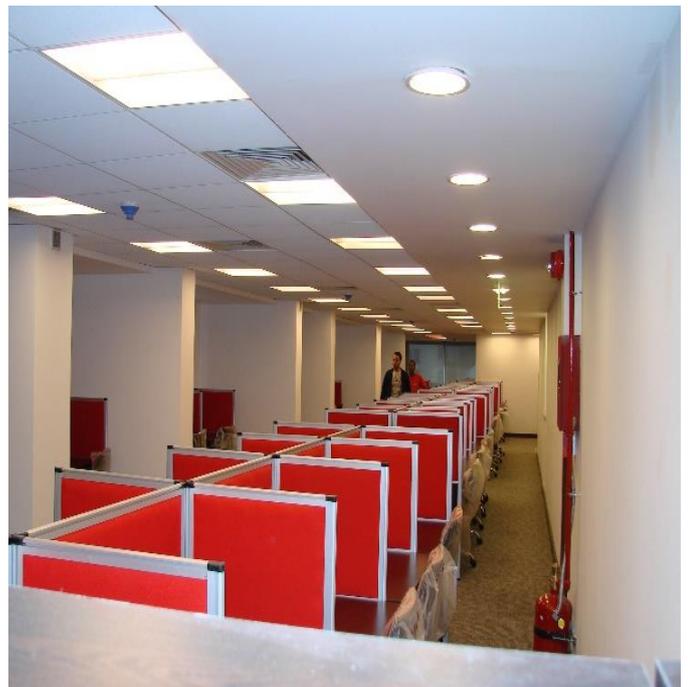
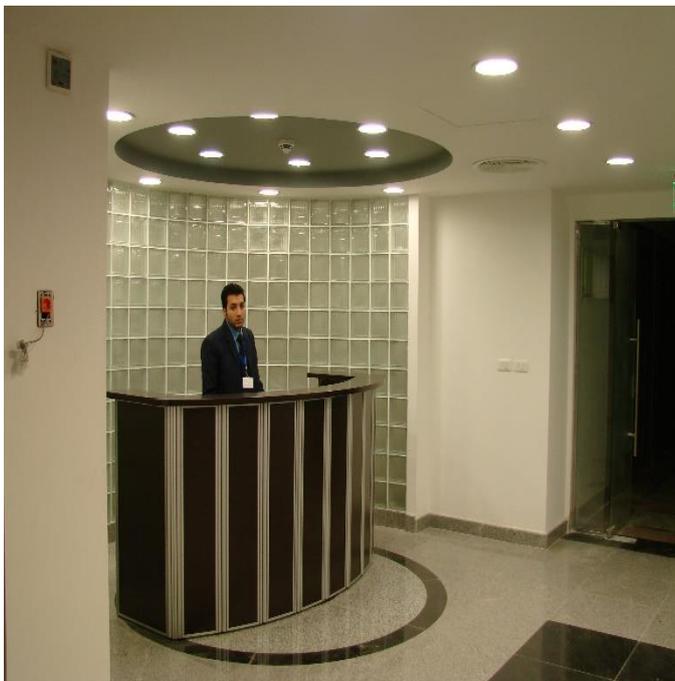
1. FM200 firefighting system
  - 80 KG: no.1
  - 30 KG: no.1
  - 12 KG: no.6
2. Dry powder fire extinguishers type: 22 units
3. Co2 fire extinguishers type: 12 units
4. QMatic type: 6 units



## **Plumbing work:**

The site contains 27 bathrooms, all plumbing fixtures such as lavatory, water closets, urinals and shower drains as well as all other accessories, all items are supplied and installed by NeXTeP Construction, all Ideal Standard high quality type.

The plumbing work also includes plumbing accessories, hot and cold water mixers, Ideal Standard type, stainless steel hand dryers, soap dispensers and paper dispensers.





**Project:** Te Data New Call Center- Mohandeseen (Extension)  
**Consultant:** Nasr consultants  
**Total Value:** 3'975'888.00 L.E.  
**Date:** Awarded 5/2011





## ***Merck Serono New Head Office- Sheraton***

**Owner:** Merck pharmaceuticals  
**Value:** 2'190'796.80 L.E.  
**Total Area** 1600 sqm  
**Date:** Awarded 12/2010

### **Finishing work:**

1. Porcelain tiles: 1000 sqm supplied and installed by NeXTeP Construction
2. Demountable partitions: 65 m2 supplied and installed by NeXTeP Construction
3. Gypsum board work: 360 m2
4. Gypsum board ceiling from Knauf as well as Gypsum board ceiling tiles Ultima type from Armstrong: 1200 m2 imported and installed by NeXTeP Construction.



### Electrical work:

1. Lighting fixtures: 450 units , high mirror 4\*18 W fluorescent type, prismatic type, compact fluorescent type and Bollard outdoor Landscape type: from TRS type (Spain), Three Brothers Company (Egypt) and El Sweedy Cables Company (Egypt).
2. Wiring devices:
  - Lighting switches : 56 units imported from LeGrand , France and installed by NeXTeP Construction
  - Floor boxes: 70 units imported from Le Grand (France) and SimaBox (Spain) and installed and connected by NeXTeP Construction.
  - Disconnect switches: 57 units imported from Le Grand (France)
3. Panel boards: 7 units, from Siga-M (Schneider panel builders in Egypt, Bticino panel boards builders in Egypt)
4. Access Control system including 8 doors as well as attendance software system that includes card readers, 6 request- to- exit buttons and 6 electric locks, imported from Honeywell, USA and installed by NeXTeP Construction.
5. UPS system: 40 KVA, AROS, Italy, supplied and installed by NeXTeP Construction.
6. Earthing system: from Furse, Egypt. Power earthing system 2 ohm and low current earthing system 0.5 ohm supplied, installed and connected by NeXTeP Construction. The system is calibrated by National Institute of measurement and Calibration.
7. Intercom system: from Bticino- Italy, supplied and installed by NeXTeP Construction.
8. Cable trays 100 meters from El Sweedy Cables, electrical power cables 150 meters, wires, conduits and all other necessary accessories.









***ABBOTT International New Head Office- New Cairo***  
**(Design and build project)**

**Owner:** Abbott International Company for pharmaceuticals  
**Value:** 6'850'000.00 L.E.  
**Total Area:** 2500 sqm  
**Date:** **Awarded 1/2011**

**Finishing work:**

1. Gypsum board false ceiling: from Knauf, 200 square meters, supplied and installed by NeXTeP Construction
2. Gypsum board false ceiling tiles, Ultima from Armstrong, 2100 square meters supplied and installed by NeXTeP Construction.
3. Gypsum board partitions: from Knauf, 650 square meters, supplied and installed by NeXTeP Construction
4. Demountable partitions: from Dorma, Germany, 700 square meters, supplied and installed by NeXTeP Construction
5. Movable partitions: from Dorma, Germany, 65 square meters, supplied and installed by NeXTeP Construction.
6. Painting work: 3200 square meters, supplied and applied by NeXTeP Construction
7. Carpet tiles flooring work: from Mannington, USA, imported and installed by NeXTeP Construction
8. Granite tiles flooring: 200 square meters, supplied and installed by NeXTeP Construction
9. Wooden doors: 90 doors supplied and installed by NeXTeP Construction



**HVAC work:**

Chilled water system including chilled water unit, fans, pipes and drainage and all other accessories, total value for HVAC work is: 1'415'000.00 L.E.

## Electrical work:

1. Lighting fixtures: 600 units , high mirror 4\*18 W fluorescent type, prismatic type, compact fluorescent type , Bollard outdoor Landscape type and indirect fluorescent type: from TRS type (Spain), Three Brothers Company (Egypt) , El Sweedy Cables Company (Egypt) and Screenluz type (Spain).
2. Wiring devices:
  - Lighting switches : 75 units imported from LeGrand , France and installed by NeXTeP Construction
  - Floor boxes: 120 units imported from Le Grand (France) and SimaBox (Spain) and installed and connected by NeXTeP Construction.
  - Disconnect switches: 75 units imported from Le Grand (France)
3. Panel boards: 12 units, from Harman (Schneider panel builders in Egypt)
4. Access Control system including 8 doors as well as attendance software, imported from Honeywell, USA.
5. Fire alarm system: from Honeywell, USA
6. Closed Circuit television system CCTV: from Honeywell, USA
7. Data system: including data racks, outlets as well as patch panels, from 3 M, Germany.
8. UPS System: 40 KVA, from AROS, Italy.
9. Earthing system: from Furse, Egypt. Power earthing system 2 ohm and low current earthing system 0.5 ohm.
10. Cable trays 150 meters from El Sweedy Cables, electrical power cables 200 meters, wires, conduits and all other necessary accessories.













# Lafarge New Headquarters

## New Cairo

**Consultant:** Archimid Consultants office  
**Value:** 7'960'000 L.E.  
**Date:** 2010



### Work description:

1. Gypsum board false ceiling: 4943 square meters, imported from Lafarge, France and installed by NeXTeP Construction.
2. False ceiling Ultima tiles: 2996 square meters, imported from Armstrong and installed by NeXTeP Construction.
3. Gypsum board partitions: 2643 square meters, imported from Lafarge, France and installed by NeXTeP Construction.
4. Operable partitions: 35 square meters, imported from Dorma, Germany and installed by NeXTeP Construction.
5. Stretched ceiling: 66 square meters, imported from Extenzo, France and installed by NeXTeP Construction.
6. Sound isolation work: 175 square meters
7. Carpet tiles flooring work: 5492 square meters, imported from Mannington Commercial, USA and installed by NeXTeP Construction.
8. Vinyl tiles flooring work: 477 square meters, imported from Mannington Commercial, USA and installed by NeXTeP Construction.
9. Raised floor tiles: 5572 square meters, imported from Jansen Company, Belgium and installed by NeXTeP Construction.
10. Painting work: 11600 square meters, applied and finished by NeXTeP Construction.
11. Curtains for windows: 1250 square meters, supplied and installed by NeXTeP Construction.
12. Glass films: 520 square meters, supplied and installed by NeXTeP Construction

13. Doors and floors directory stainless steel signs: 900 units , imported from Vista Sign System, USA and installed by NeXTeP Construction
14. Fastlane Access gates: 3 units will full system of pass gates, imported from Integrated Design Limited Company IDL (UK), and installed by NeXTeP Construction.
15. Rubber parking accessories: 80 units imported from Hira Group Company, UAE and installed by NeXTeP Construction.









## NSGB Sultan Hussein Regional Headquarters, Alexandria

**Consultant:** ACE Consultants  
**Value:** 9'815'665 L.E.  
**Date:** 5/2012

Three floors building, 2400 square meters area, complete civil, plumbing, HVAC and electrical work is done by NeXTeP Construction.

### Finishing work:

1. Gypsum board false ceiling tiles, Ultima type, Armstrong (USA), imported and installed by NeXTeP Construction: 2300 square meters
2. Gypsum board false ceiling, Knauf, USA, imported and installed by NeXTeP Construction: 200 square meters
3. Gypsum board partitions, Knauf, USA, imported and installed by NeXTeP Construction: 200 Square meters
4. Painting work, Jotun, supplied and installed by NeXTeP Construction: 2200 square meters.
5. Marble and granite flooring work: 150 square meters, supplied and installed by NeXTeP Construction
6. Vinyl tiles flooring work: supplied and installed by NeXTeP Construction: 100 square meters
7. Stainless steel handrails: 50 meter length, imported from Q-Railing, Germany and also installed by NeXTeP Construction
8. Wooden doors: 30 doors including all doors accessories supplied and installed by NeXTeP Construction.



### **HVAC work:**

Chilled water system: the system includes chilled water unit, 85 chilled water fans and also includes all pipes and all other accessories necessary for installation and functioning of the whole system

The system is supplied, installed and finished by NeXTeP Construction.

### **Mechanical work:**

1. The building consists of 20 toilets including all plumbing fixtures like lavatories, water closets, urinals, shower drainage system and all other necessary fixture.

The plumbing work also includes HPL partitions, all other accessories like: hand dryers, soap dispensers, paper dispensers, and electric water heaters.

The whole work includes pipes, drainage system and all necessary accessories supplied and installed.

2. Fire fighting system: the building consists of a number of 40 fire extinguishers 6 KG, all system with all accessories and necessary items is supplied and installed by NeXTeP Construction.



### **Electrical work:**

#### **1. Distribution boards:**

- Main distribution board MDB in installed in the ground floor in addition to 5 panel boards (PB-G, LP-G, ELP-G, PB-AC-G, PB-UPS-G)
- In the first floor, 4 panels were installed (PB-F, ELB-F, PB-AC-F and PB-UPS-F).
- In the second floor, 4 panels were installed (PB-S, ELP-S, PB-UPS-S and PB-AC-S)
- The panel boards include 6 LCP panels
- The system also includes power factor correction cell inside MDB

All the panels are prisma type tested from Shneider Electric supplied and installed by NeXTeP Construction.

2. Buspar trunking system for power distribution, 2500 A and 50 KA short circuit, IP54 protection supplied and installed by NeXTeP Construction
3. Power cables: from El Sweedy vables, Egypt: 2600 meters length cables of different types supplied installed and connected by NeXTeP Construction.

4. Lighting fixtures: 820 units of various types and styles supplied and installed by NeXTeP Construction
  - 60\*60 cm, 4\*18 W with prismatic cover with or without battery
  - 60\*60 cm, 4\*18 W dark mirror with or without battery
  - 2\*18 W compact lighting fixture with or without battery
  - Marina lighting fixture 2\*36 W, with or without battery
  - Exit sign lighting fixtures
5. Lighting switches: from Bticino Living, Italy. Supplied and installed by NeXTeP Construction, 450 units of lighting switches of different types (1 way 1 gang, 1 way 1 gang with indicator, 1 way 2 gang 16A, 1 phase socket 16A and 1 phase socket 16 A weather proof)
6. Disconnect switches: imported from Le Grand, France, for hand dryers, water heaters, AC units of 26, 32 or 40 A.
7. Supply, installing, connecting and testing of electrical outlets for AC units, water heaters, hand dryers, exhaust fans, shutter door and all glass facades, air curtain, cameras, and also for projectors. The work includes all conduits, wires and all necessary accessories. Electric outlets are imported from Le Grand, France and installed by NeXTeP Construction
8. Earthing system: from Furuse, Egypt. Power earthing system 2 ohm and low current earthing system 0.5 ohm, supplied, installed, connected and tested by NeXTeP Construction.
9. Uninterruptable power supply system UPS : 10 or 15 KVA installed by NeXTeP Construction as well as 60 KVA UPS system (2 units) with 15 minutes back up time.
10. Queuing system: from Alfa electronics, the system includes queuing box, customer service officer keypad, customer service officer display, jumbo display and speakers; work includes cables, conduits and wires.
11. Fire alarm system: from Gent by Honeywell, USA, system includes Fire alarm control panel, smoke detectors, heat detectors, manual call point, indoor sirens, weather proof outdoor sirens with flashers and control modules. The system includes fire retardant cables, steel conduits, wires and other accessories.
12. Closed circuit television system CCTV: from Pelco, USA, the system includes DVR , indoor and outdoor cameras
13. Intrusion alarm control system: from Honeywell, USA, the system includes intrusion alarm control panel, break glass detectors, vibration detectors, sirens, infra red detectors and motion detectors
14. Generator maintenance work: maintenance for 213 KVA generator in coordination with the company supplying the generator, as well as supplying necessary spare parts.
15. Telephone system: supplying, installing and connecting the necessary PVC conduits 25mm as well as the necessary 25 mm PVC pipes for the telephone system.

## NSGB Mohandessien Branch and corporate Headquarters

**Consultant:** Nasr Consultants  
**Value:** 4'480'000 L.E.  
**Date:** 5/2011

### The scope of work includes:

#### Finishing work:

1. Gypsum board false ceiling tiles, Ultima type, Armstrong (USA), imported and installed by NeXTeP Construction: 1800 square meters
2. Gypsum board false ceiling, Knauf, USA, imported and installed by NeXTeP Construction: 420 square meters
3. Gypsum board partitions, Knauf, USA, imported and installed by NeXTeP Construction
4. Painting work, Jotun, supplied and installed by NeXTeP Construction: 3400 square meters.
5. Marble and granite flooring work: 800 square meters, supplied and installed by NeXTeP Construction
6. Granite partitions for WC cubicles and urinals: 50 square meters, as well as 350 square meters granite cladding for the façade, supplied and installed by NeXTeP Construction.
7. Conductive vinyl tiles flooring work: supplied and installed by NeXTeP Construction: 40 square meters
8. Wooden doors: 30 doors including all doors accessories supplied and installed by NeXTeP Construction.
9. Steel doors: 10 doors for IT, electrical rooms, rolling shutter door as well as vault door, supplied and installed by NeXTeP Construction.
10. Isolation work for wet area: 150 square meters, done by NEXTEP Construction.

#### HVAC work:

1. Indoor self contained & ducted type-direct expansion unit air conditioner : 4 units, system includes 2 compressors, direct expansion-cooling coil made of copper tubes, thermostatic expansion valve, electric heater, Air cooled condenser made of copper tubes aluminum fins, supply air forward curved centrifugal fan, Filter section of clearable type, Condenser's centrifugal fan, water proof painted casing, steel base made of adequate steel angles and stiffeners, electrostatic glossy black powder coated aluminum grill to cover the facade opening.



2. Split concealed AC units of various capacities: 30 AC units, supplied and installed by NeXTeP Construction, installation includes evaporator, condenser, grilles, hangers, supports and insulation work.

3. High wall AC units: 10 units, installation includes condenser, evaporator and insulation work.

4. Inline exhaust fans: 4 units, including evaporator, condenser, grilles, hangers, supports, flexible connections and insulation work.



5. Drain network for all AC units to nearest drain point, including PVC pipes, elbows, supports, clips and all other necessary accessories.

6. Duct work: Supply and install galvanized steel sheet metal duct work for supply, return c/w air outlets(ceiling diffusers, register grilles), supply and return air grilles, fresh air intakes, hangers, supports, duct lining, control volume dampers/splitters, fire dampers, thermal insulation made of fiber glass insulation for internal supply and return air duct of 1" thick with aluminum foil and aluminum tip, protective painting, flexible connections, opening on walls and ceiling and all accessories

### **Mechanical work:**

1. The head office consists of WC's including all plumbing fixtures like lavatories, water closets, urinals, shower drainage system and all other necessary fixture. The plumbing work also includes granite partitions for WC cubicles and urinals, all other accessories like: hand dryers, soap dispensers, paper dispensers, and electric water heaters. The whole work includes pipes, drainage system and all necessary accessories supplied and installed.



3. Firefighting system: the building consists of a number of fire extinguishers 6 KG, all system with all accessories and necessary items is supplied and installed by NeXTeP Construction.
4. Supplying and installing connecting and testing of **FM 200** clean agent with capacity 25 kg, 360 degree discharge nozzle, control system with battery, horn with strobe, bell, manual release station with box, ionization detection with strobe, keyed abort switch, & photo detector with base

## Electrical work:

### 1. Distribution boards:

All the panels are prisma type tested from Shneider Electric supplied and installed by NeXTeP Construction.

2. Power cables: from El Sweedy cables, Egypt: 1200 meters length cables of different types supplied installed and connected by NeXTeP Construction.
3. Lighting fixtures: 780 units of various types and styles supplied and installed by NeXTeP Construction
  - 60\*60 cm, 4\*18 W with prismatic cover with or without battery
  - 60\*60 cm, 4\*18 W dark mirror with or without battery
  - 2\*18 W compact lighting fixture with or without battery
  - Marina lighting fixture 2\*36 W, with or without battery
  - Exit sign lighting fixtures
4. Lighting switches: from Bticino Living, Italy. Supplied and installed by NeXTeP Construction, 65 units of lighting switches of different types (1 way 1 gang, 1 way 1 gang with indicator, 1 way 2 gang 16A, 1 phase socket 16A and 1 phase socket 16 A weather proof)
5. Disconnect switches: imported from Le Grand, France, for hand dryers, water heaters, AC units of 26, 32 or 40 A.
6. Supply, installing, connecting and testing of electrical outlets for AC units, water heaters, hand dryers, exhaust fans, shutter door and all glass facades, air curtain, cameras, and also for projectors. The work includes all conduits, wires and all necessary accessories. Electric outlets are imported from Le Grand, France and installed by NeXTeP Construction

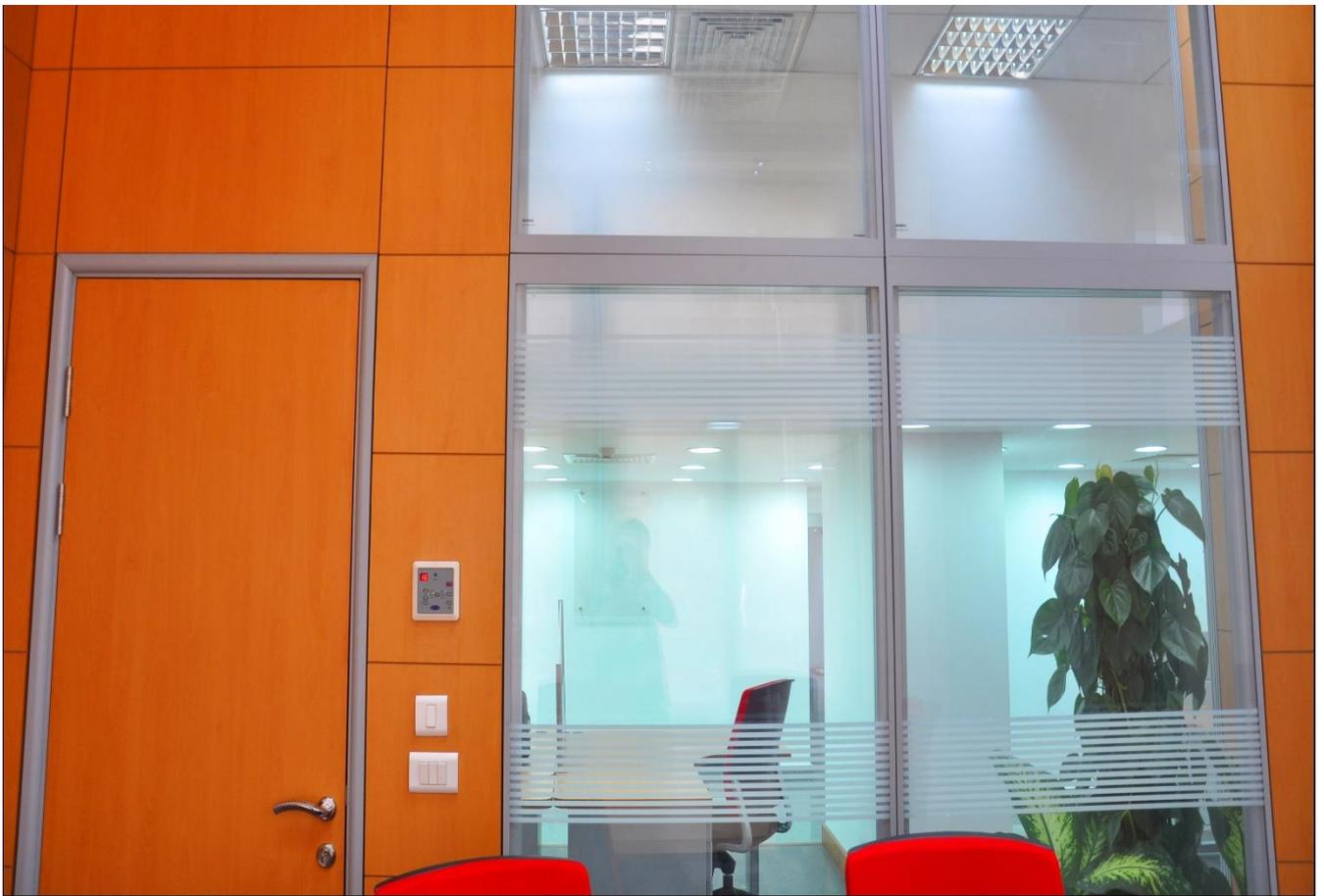


7. Earthing system: from Furse, Egypt. Power earthing system 2 ohm and low current earthing system 0.5 ohm, supplied, installed, connected and tested by NeXTeP Construction.
8. Uninterruptable power supply system UPS: installed by NeXTeP Construction , 60 KVA UPS system (1 unit) with 15 minutes back up time.
9. Queuing system: from Alfa electronics, the system includes queuing box, customer service officer keypad, customer service officer display, jumbo display and speakers; work includes cables, conduits and wires.
10. Fire alarm system: from Gent by Honeywell, USA, system includes Fire alarm control panel, smoke detectors, heat detectors, manual call point, indoor sirens, weather proof outdoor sirens with flashers and control modules. The system includes fire retardant cables, steel conduits, wires and other accessories.
11. Closed circuit television system CCTV: from Pelco, USA, the system includes DVR , indoor and outdoor cameras
12. Intrusion alarm control system: from Honeywell, USA, the system includes intrusion alarm control panel, break glass detectors, vibration detectors, sirens, infra-red detectors and motion detectors
13. Telephone system: supplying, installing and connecting the necessary PVC conduits 25mm as well as the necessary 25 mm PVC pipes for the telephone system.









## **A. Mobinil new Shops**

These are the new Mobinil shops designed and supervised by Dr. Moemen Afifiey MAC consultants, the scope is complete civil, Electrical and HVAC works, we have fully constructed 23 branches within the past 18 months with average duration 9 weeks each with total Value over 20'000'000 L.E.

### **Scope of work:**

#### **Complete civil work:**

1. Gypsum board false ceiling
2. False ceiling gypsum tiles, Ultima type
3. Gypsum board partitions
4. Painting work
5. Wooden doors
6. Façade work
7. Porcelain flooring tiles
8. Marble and granite flooring tiles
9. Glass partitions and doors
10. Tempered glass partitions
11. Gypsum board cladding work
12. Operable partitions
13. Carpet tiles flooring work
14. Stainless steel handrails

#### **Mechanical work:**

1. The work includes supplying and installing all plumbing fixtures like lavatories, water closets, urinals, shower drainage system and all other necessary fixtures.  
The plumbing work also includes HPL partitions, all other accessories like: hand dryers, soap dispensers, paper dispensers, and electric water heaters.  
The whole work includes pipes, drainage system and all necessary accessories supplied and installed.
2. Firefighting system: The scope of work includes supply and installation of the whole firefighting system including different types of fire extinguishers, including all other necessary pipes and all accessories necessary for the system.

#### **Electrical work:**

##### **The scope of work includes:**

1. Supply, installing, connecting and testing of distribution boards: LP-G board, EM-G, and PP-COM distribution boards, all boards should be (Prisma type tested) from Schneider panel builders, and guaranteed from Schneider electric. Work includes complete installation with all necessary accessories and wires.
2. Uninterruptable power supply system UPS : 10 or 15 KVA installed by NeXTeP Construction
3. Queuing system: from Alfa electronics, the system includes queuing box, customer service officer keypad, customer service officer display, jumbo display and speakers; work includes cables, conduits and wires.

4. Supply, installing, connecting and testing of lighting outlets for internal lighting as well as external lighting and logos, work includes PVC conduits, back boxes, wires and all other accessories.
5. Supply, installing, connecting and testing of lighting fixtures of different types: High mirror, high mirror with battery, metal halide lamp, compact fluorescent lamp, internal lighting in work stations and offices, wall mounted metal halide lighting fixtures for façade lighting, surface mounted lighting fixtures 70W and finally lighting for exit signs .
6. Supply, installing, connecting and testing of lighting switches, 1 way, 1 gang switches 16 A for controlling lighting fixtures in rooms, and also push buttons for lighting fixtures groups.
7. Supply, installing, connecting and testing of electrical outlets for AC units, water heaters, hand dryers, exhaust fans, shutter door and all glass facades, air curtain, cameras, and also for projectors. The work includes all conduits, wires and all necessary accessories. Electric outlets are imported from Le Grand, France and installed by NeXTeP Construction.
8. Supply, installing, connecting and testing of sockets: single, duplexe, or triple sockets 16 A, work includes all wires, conduits and all other accessories.
9. Floor boxes: small floor box (IP66) that includes 1 normal socket 16 A, or large floor box (IP66) that includes 3 normal sockets 16 A, 2 UPS sockets as well as 2 RJ45 data sockets, work includes complete installation and fixation.
10. Disconnect switches: imported from Le Grand, France, for hand dryers, water heaters, AC units of 26, 32 or 40 A.
11. Hot dipped galvanized steel cable trays with covers, 10x10 cm, from El Sewedy, Egypt and installed by NeXTeP Construction.
12. Power cables and wires: standard or flexible, from El Sweedy, Egypt.
13. Earthing system: low current earthing system 0.5 ohm resistance including earthing pits, electrodes, equalizer bars, earth continuity conductor, and test links,...etc.
14. Fire alarm system: from Gent by Honeywell, USA, system includes Fire alarm control panel, smoke detectors, heat detectors, manual call point, indoor sirens, weather proof outdoor sirens with flashers and control modules. The system includes fire retardant cables, steel conduits, wires and other accessories.
15. Closed circuit television system CCTV: from Pelco, USA, the system includes DVR , indoor and outdoor cameras
16. Sound system: From Merlaud- France, the system includes sound rack that contains central amplifier, cassette player and pre amplifier interface module, the system also includes ceiling mounted loud speakers and volume control.

17. Access control system: by Honeywell, USA. The system includes access control panel, card readers, push to exit buttons, electric locks, and work includes cat 5e cables and steel conduits.

18. Intrusion alarm control system: from Honeywell, USA, the system includes intrusion alarm control panel, break glass detectors, vibration detectors, sirens, infra-red detectors and motion detectors



**Project:** Mobinil Shop - City Stars  
**Consultant:** MAC Consultants  
**Value:** 2'960'000 L.E.  
**Date:** 12/2010

**Project:** Mobinil Shop in Carrefour  
Mall El Obour  
**Consultant:** MAC Consultants  
**Value:** 2'960'000 L.E.  
**Date:** 12/2010

**Project:** Mobinil Shop in Downtown  
**Consultant:** MAC Consultants  
**Value:** 2'960'000 L.E.  
**Date:** 2011

**Project:** Mobinil Shop in El Gomhoreya Street  
**Consultant:** MAC Consultants  
**Value:** 1,200,000.00 L.E.  
**Date:** 2011

**Project:** Mobinil Shop in Sun City Mall- Sheraton  
**Consultant:** MAC Consultants  
**Value:** 600,000.00 L.E.  
**Date:** 2011



**mobinil**

## Mobinil mobile shop- Roushdy St, Alexandria

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 1,547,881.30 EGP  
**Date:** Awarded 10/2013

**mobinil**

## Mobinil mobile shop- Sharm El Sheikh

**Main Contractor:** NeXTeP Construction  
**Work description:** Interior finishing works  
**Total Value:** 2,053,816.84 EGP  
**Date:** Awarded 11/2013







**Project:** MOBINIL SHOP SHOUBRA 2  
**Value:** 685'000 L.E.  
**Date:** 2008

**Project:** MOBINIL SHOP  
**MERGHANEY**  
**Value:** 622'000 L.E.  
**Date:** September 2009

**Project:** MOBINIL SHOP AIN SHAMS  
**Value:** 456'000 L.E.  
**Date:** April 2009



**Project:** MOBINIL SHOP EL-OBOUR  
**Value:** 686'435 L.E.  
**Date:** June 2009

**Project:** MOBINIL SHOP HURGHADA  
**Value:** 909'600 L.E.  
**Date:** July 2009

**Project:** MOBINIL SHOP DOKKEY  
**Value:** 901'407 L.E.  
**Date:** July 2009

**Project:** MOBINIL SHOP ELMERCATO  
**Value:** 600'000 L.E.  
**Date:** March 2009

**Project:** MOBINIL SHOP DANDY MALL  
**Value:** 525'000 L.E.  
**Date:** March 2009



**Project:** MOBINIL SHOP SHARM  
**ELSHIEKH**  
**Value:** 577'650 L.E.  
**Date:** November 2008

**Project:** MOBINIL SHOP ASWAN  
**Value:** 1'500'000 L.E.  
**Date:** January 2009



**Project:** MOBINIL SHOP ROSHDY  
**Value:** 815'000 L.E.  
**Date:** March 2009



**Project:** MOBINIL SHOP SEMOHA  
**Value:** 887'575 L.E.  
**Date:** May 2009

**Project:** MOBINIL SHOP ABBAS EL  
**AKKAD**  
**Value:** 1'215'000 L.E.  
**Date:** Oct. 2008

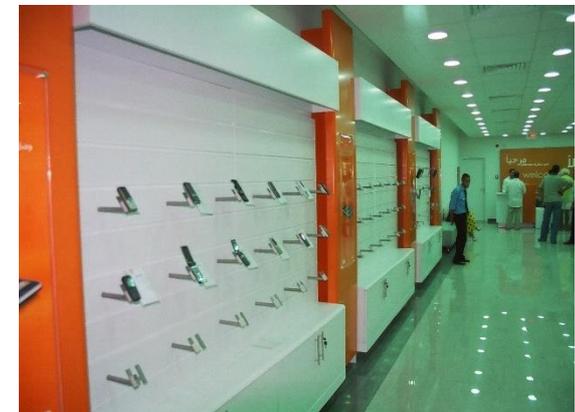
**Project:** MOBINIL SHOP MANSOURA  
**Value:** 812'000 L.E.  
**Date:** Sep. 2008



**Project:** MOBINIL SHOP TANTA  
**Value:** 685'000 L.E.  
**Date:** March 2008

**Project:** MOBINIL SHOP LOURAN-ALEX  
**Value:** 522'000 L.E.  
**Date:** Jan 2008

**Project:** MOBINIL SHOUBRA SHOP  
**Value:** 503'000 L.E.  
**Date:** March 2008



**Project:** MOBINIL SHOP MAHALLA  
**Value:** 800'000 L.E.  
**Date:** May 2008

**Project:** MOBINIL WAREHOUSE ABO RAWASH  
**Value:** 165'000 L.E.  
**Date:** March 2009

## **A. NSGB BANK BRANCHES**

We Started with NSGB in 2002 in their headquarters and moved on to the branches in 2005 and Finished 18 Branches ever since. Our scope include Civil, Electrical, HVAC complete works with the following dates and values

**Project:** National Societe Generale Bank (now QNB)- El Sebak Street- Heliopolis  
**Consultant:** Arab Consultant Engineers (Moharram- Bakhoum)  
**Total Value:** 2,064,825.65 L.E.  
**Date:** 2013

**Project:** National Societe Generale Bank (now QNB)- El Obour City  
**Consultant:** Arab Consultant Engineers (Moharram- Bakhoum)  
**Total Value:** 2'233'254.00 L.E.  
**Date:** 2013

**Project:** NSGB El Agamy Stars Mall Branch  
**Consultant:** Arab Consultant engineers (Moharram- Bakhoum)  
**Value:** 660'000.00 L.E.  
**Date:** 2011

**Project:** NSGB BAIROUT Extension  
**Consultant:** ACE Consultant  
**Value:** 908'000 L.E.  
**Date:** Dec. 2009



**Project:** NSGB SHEBIN EL KOM  
**Consultant:** NASR Architects  
**Value:** 1'180'000 L.E.  
**Date:** Oct 2009

**Project:** NSGB SHEBIN EL KOM- 1st floor extension  
**Consultant:** NASR Architects  
**Value:** 660'000.00 L.E.  
**Date:** 2011



**Project:** NSGB 10<sup>th</sup> Of Ramadan Extension  
**Consultant:** NASR Architects  
**Value:** 616'000 L.E.  
**Date:** June 2009

**Project:** NSGB SOHAG BRANCH  
**Consultant:** ACE Consultant  
**Value:** 2'423'000 L.E.  
**Date:** July 2009



**Project:** NSGB ASWAN BRANCH  
**Consultant:** ACE Consultant  
**Value:** 2'250'000 L.E.  
**Date:** Jan 2009

**Project:** NSGB DAMANHOUR BRANCH  
**Consultant:** ACE Consultant  
**Value:** 1'660'000 L.E.  
**Date:** Nov. 2008

**Project:** NSGB MANSHIA BRANCH  
**Consultant:** ACE Consultant  
**Value:** 1'135'000 L.E.  
**Date:** Dec. 2008



**Project:** NSGB MAKRIZY BRANCH  
**Consultant:** NASR Architects  
**Value:** 460'000 L.E.  
**Date:** May 2008

**Project:** NSGB MAHALA BRANCH  
**Consultant:** NG Consultant  
**Value:** 2'000'000 L.E.  
**Date:** May 2008



**Project:** NSGB NOZHA BRANCH + EXTENSION  
**Consultant:** NASR Architects  
**Value:** 510'000 L.E. and 180'000 L.E. Extension  
**Date:** April 2008, May 2009

**Project:** NSGB NEW SHOUBRA BRANCH  
**Consultant:** NASR Architects  
**Value:** 437'000 L.E.  
**Date:** March 2008



**Project:** NSGB HURGHADA EXTENSION  
**Consultant:** ACE Consultants  
**Value:** 260'000 L.E.  
**Date:** Feb. 2008

**Project:** NSGB HURGHADA MAMSHA EXTENSION  
**Consultant:** ACE Consultants  
**Value:** 1'700'000 L.E.  
**Date:** Jul. 2008



**Project:** NSGB SHARM-ELHADABA BRANCH  
**Consultant:** ACE Consultants  
**Value:** 765'000 L.E.  
**Date:** Nov. 2007

**Project:** NSGB SHARM-NABK BRANCH  
**Consultant:** ACE Consultants  
**Value:** 1'015'000 L.E.  
**Date:** Nov. 2007



**Project:** NSGB NILE CITY BRANCH  
**Consultant:** NASR Architects  
**Value:** 503'000 L.E.  
**Date:** Oct. 2006



**Project:** NSGB NEW SHUBRA BRANCH  
**Consultant:** ARCHIMID  
**Value:** 760'000 L.E.  
**Dates:** Oct. 2005

**Project:** NSGB MAADI BRANCH  
**Consultant:** ACE Consulting  
**Value:** 1'180'000 L.E.  
**Date:** Nov. 2005



**Project:** NSGB NEW HURGHADA BRANCH  
**Consultant:** ARCHIMID  
**Value:** 750'000 L.E.  
**Date:** Mar. 2005

**Project:** NSGB SHARM EL-SHEIKH BRANCH  
**Consultant:** ARCHIMID  
**Value:** 2'385'000 L.E.  
**Date:** April 2006





## **A. OTHER BANK BRANCHES**

**Project:** HSBC CITY STARS BRANCH  
**Owner:** HSBC BANK  
**Consultant:** ARCHIMID  
**Value:** 650'000 L.E.  
**Date:** DEC 2009



**Project:** UNB LAGOON BRANCH  
**Owner:** Union National Bank (UNB)  
**Consultant:** NASR Consultant  
**Value:** 406'000 L.E.  
**Date:** May 2008



**Project:** UNB SEMOUHA BRANCH  
**Owner:** United National Bank (UNB)  
**Consultant:** NASR Consultant  
**Value:** 3'014'000 L.E.  
**Date:** March 2008

**Project:** CIB LAGOON BRANCH  
**Owner:** Commercial international bank (CIB)  
**Consultant:** ARCHIMID  
**Vale:** 1'385'000 L.E.  
**Date:** Oct. 2006



**Project:**                    **Barclay's Bank Headquarters  
6<sup>th</sup> floor renovation**  
**Owner:**                     **Barclay's Bank**  
**Consultant:**                **ACE Consultants**  
**Value:**                      **2'170'000 L.E**  
**Date:**                        **July 2009**



**Project:**                    **UNB MAHALLA BRANCH**  
**Owner:**                     **United National Bank (UNB)**  
**Consultant:**                **APG Consultants**  
**Value:**                      **3'720'000 L.E.**  
**Date:**                        **Awarded August 2009**



## **A. Commercial and Administrative**

**Project:** Benha Children Hospital  
**Consultant:** Nasr Consultants  
**Value:** 1,452,682.00 L.E.  
**Date:** 2011



**Project:** Metro Ramses Complex building  
**Consultant:** Phenomena Studio  
**Value:** 1'800'000.00 L.E.  
**Date:** 2011



**Project:** Al Maghrabi Optics Headquarters  
**Consultant:** Archimid  
**Value:** 1'715'665 L.E.  
**Date:** June 2009



**Project:** Namaa 44 Building super lobby and entrance  
**Owner:** Namaa Real Estate  
**Consultant:** Archimid Consultants  
**Total Value:** 1,542,294.13 L.E.  
**Date:** 9/2013

**Project:** NSGB New Call Center- Mohandeseen  
**Consultant:** Vision Architects  
**Value:** 858'950.12 L.E.  
**Date:** awarded 8/2011

**Project:** TE Data shop- Port Said Branch  
**Consultant:** Serry Designs Consultant  
**Value:** 1'026'052.14 L.E.  
**Date:** awarded 9/2011



**Project:** National Bank of Development NBD - Mansoura Branch  
**Consultant:** Assaf Group Consultancy Services  
**Value:** 1'425'104.00 L.E.  
**Date:** awarded 12/2010

**Project:** Marassi Catania Villas, misc. finishing items of 15 Villas  
**Consultant:** ECG  
**Main Contractor:** Alshafar General Contractors  
**Value:** 3'100'000 L.E.  
**Date:** Awarded 4/2010



**Project:** AROPE Insurance Headquarters extension  
**Consultant:** APM Consultants  
**Value:** 1'100'000 L.E.

**Project:** HSBC-NHO Headquarters  
**Owner:** HSBC  
**Consultant:** Archimid Consultant  
**Type of works:** Civil works  
**Value:** 1'250'000 L.E.  
**Date:** Delivered Feb2009



**Project:** Statoil Hydro New Headquarters  
**Owner:** Statoil Hydro  
**Consultant:** Archimid Consultant  
**Type of works:** Civil works  
**Value:** 1'000'000 L.E.  
**Date:** Delivered Feb 2009



**Project:** Link Dot Net CSO HELIOPOLIS  
**Consultant:** Link in house property department  
**Value:** 315'665 L.E.  
**Date:** May 2008



**Project:** Link Dot Net CSO SEMOHA  
**Consultant:** Link in house property department  
**Value:** 380'204 L.E.  
**Date:** June 2008

**Project:** NEW PEUGEOT SHOWROOM  
**Owner:** CDC WAGIH ABAZA  
**Consultant:** DESIGNERS  
**Value:** 350'000 L.E.  
**Date:** Dec. 2006



**Project:** AMERICAN EXPRESS  
ALEXANDRIA BRANCH  
**Owner:** Kanoo and El shabrawy Ltd  
**Consultant:** Designers  
**Value:** 300'000 L.E.  
**Date:** Dec. 2005

**Project:** AMERICAN EXPRESS Maadi  
BRANCH  
**Owner:** Kanoo and El shabrawy Ltd  
**Consultant:** Designers  
**Value:** 475'000 L.E.  
**Date:** Feb. 2007



**Project:** Link Dot Net New building  
**Consultant:** Linkdotnet Engineering Department  
**Type of works:** Complete Civil works  
**Value:** 1'475'000 L.E.  
**Date:** Dec. 2006

**Project:** NSGB BANK VIP BRANCH  
**Consultant:** IHAF Consulting  
**Type of works:** Civil Fitout of branch including MATFOR demountable partitions  
**Value:** 60'000 EUROS.  
**Date:** Oct. 2005

**Project:** EEC NEW HEADQQUARTERS  
**Owner:** EEC (Engineering Enterprises)  
**Consultant:** Designers  
**Sub Contract Value:** 550'000 L.E.  
**Date:** Jul. 2007



### Design and build Projects

We started in the end of 2008 to take up projects designed and detailed by our technical office in all trades, civil, electrical and HVAC

**Project:** SUBWAY MAADI  
**Owner:** Subway  
**Value:** 373'496 L.E.  
**Date:** May 2009

**Project:** SUBWAY ZAMALEK  
**Owner:** Subway  
**Value:** 120'300 L.E.  
**Date:** June 2009

**Project:** SUBWAY AUC  
**Owner:** Subway  
**Value:** 35'300 L.E.  
**Date:** Nov. 2009



### Miscellanies Projects

**Project:** Naguib Sawires Gym at the Nile City  
**Owner:** Mr. Naguib Sawires  
**Consultant:** Diar  
**Value:** 100'000 L.E.  
**Date:** Jun. 2005





**Projects that we have taken major sub-contracts :**

**Project:** Orascom Head Quarters at the Nile City  
**Owner:** Orascom  
**Main Contractor:** Orascom Construction industries  
**Consultant:** Gensler, N.Y., USA  
**Sub Contract:** Supply and Installation of Armstrong false ceiling tiles.  
**Sub Contract Value:** 3'200'000.  
**Date:** June 2003 – 2008



**Project:** Orascom Head Quarters at the Nile City  
**Owner:** Orascom  
**Main Contractor:** Orascom Construction industries  
**Consultant:** Gensler, N.Y., USA  
**Sub Contract:** Supply and Installation of Knauf Gypsum ceiling.  
**Sub Contract Value:** 890'000 L.E.  
**Date:** June 2003- 2008



**Project:** HSBC New Head Quarters  
**Owner:** HSBC  
**Main Contractor:** CCCIC  
**Sub Contractor:** Nextep Construction  
**Consultant:** Gensler, N.Y., USA  
**Sub Contract:** Supply and Installation of False Ceiling and partitions.  
**Sub Contract Value:** 2'000'000 L.E.  
**Date:** Feb 2007



**Project:** MobiNil Head Quarters at the Nile City  
**Owner:** Mobinil  
**Main Contractor:** Orascom Construction industries  
**Consultant:** H2L2, N.Y., USA  
**Sub Contract:** Supply and Installation of Armstrong false ceiling tiles.  
**Sub Contract Value:** 1'250'000 L.E..  
**Date:** July 2006



**Project:** Naguib Sawires Villa at the Nile City  
**Owner:** Mr. Naguib Sawires  
**Main Contractor:** Orascom Construction industries  
**Consultant:** Diar  
**Sub Contract:** Supply and Installation of Gypsum False Ceilings and Cladding.  
**Sub Contract Value:** 250'000 L.E.  
**Date:** June 2004

**Project:** HSBC New Call Center  
**Owner:** HSBC  
**Main Contractor:** Siemens - Siac  
**Consultant:** Archimid  
**Sub Contract:** Supply and Installation of Armstrong False Ceiling and partitions.  
**Sub Contract Value:** 400'000 L.E.  
**Date:** Feb 2009



**Project:** HC Securities Headquarters at Smart village  
**Owner:** HC Securities  
**Main Contractor:** Orascom Construction industries  
**Consultant:** ECG  
**Sub Contract:** Supply and Installation of Armstrong false ceiling tiles.  
**Sub Contract Value:** 350'000 L.E..  
**Date:** Jan 2009



**Project:** Delta Securities Headquarters at Smart village  
**Owner:** Delta Securities  
**Main Contractor:** Orascom Construction industries  
**Consultant:** ECG  
**Sub Contract:** Supply and Installation of Armstrong false ceiling tiles.  
**Sub Contract Value:** 300'000 L.E..  
**Date:** July 2008



**Project:** Misr Clearing Headquarters  
**Owner:** Misr Clearing  
**Main Contractor:** Orascom Construction industries  
**Consultant:** ECG  
**Sub Contract:** Supply and Installation of Armstrong false ceiling tiles.  
**Sub Contract Value:** 400'000 L.E..  
**Date:** Dec 2008



**Project:** Raya Holding New Head Quarters.  
**Owner:** Raya Holding  
**Main Contractor:** Orascom Construction industries  
**Consultant:** EHA CONSULTING  
**Sub Contract:** Supply and Installation of Triplan demountable partitions.  
**Sub Contract Value:** 1'750'000 L.E.  
**Date:** Dec 2005

**Project:** **Raya Holding New Head Quarters.**  
**Owner:** Raya Holding  
**Main Contractor:** Orascom Construction industries  
**Consultant:** EHAF CONSULTING  
**Sub Contract:** Supply and Installation of Danogips false ceiling.  
**Sub Contract Value:** 1'250'000 L.E.  
**Date:** Dec 2005



**Project:** **NATIONAL SOCETE GENERALE BANK HEADQUARTERS**  
**Owner:** National Socete Generale Bank (NSGB)  
**Consultant:** IHAF Consulting  
**Sub Contract:** Supply and Installation of MATFOR demountable and operable partitions  
**Sub Contract Value:** 500,000 EUROS.  
**Date:** Apr. 2002



**Project:** **The Golden Pyramids Plaza**  
**Owner:** City stars  
**Main Contractor:** CCIC Orascom joint venture  
**Sub Contractor:** Nextep Construction  
**Consultant:** CASSIA & ASSOCIATES  
**Sub Contract:** Supply and Installation of Armstrong false ceiling.  
**Sub Contract Value:** 800'000 L.E.  
**Date:** May. 2001

**Project:** **American International Development Agency (AID) New Office Building**  
**Owner:** American International Development Agency (AID)  
**Main Contractor:** ABB SUSA  
**Consultant:** SOM Architects New York, NY  
**Sub Contract:** Supply and Installation of Wheeling Pittsburgh Standing Seam Roofing  
**Sub Contract Value:** 500'000.00 L.E.  
**Date:** Apr. 2000



**Project:** The IMAX 3D Theatre 6<sup>th</sup> of October  
**Owner:** Ministry of Education  
**Main Contractor:** Alexandria Contracting Co.  
**Consultant:** IMAX/ BECT Consultants  
**Sub Contract:** Supply and Installation of Eurocoustic false ceiling and wall panels  
**Sub Contract Value:** 95,000 L.E..  
**Date:** Jan 2002



**Project:** Suzanne Mubarak Science  
**Exploration Museum**  
**Owner:** Ministry of Education  
**Main Contractor:** Egyptian Armed Forces  
**Consultant:** Bect Consultants  
**Sub Contract:** Supply and Installation of Gypsum false ceiling  
**Sub Contract Value:** 210,000 L.E.  
**Date:** Dec 2003



**Project:** Saudia Airlines catering renovation  
**Owner:** Saudia Airlines  
**Consultant:** BECT  
**Sub Contract:** Supply and Installation of false ceiling and partitions  
**Sub Contract Value:** 97,000 L.E.  
**Date:** May 2003



**Project:** Cairo Airport New VIP Terminal  
**Owner:** Civil Aviation Authority  
**Main Contractor:** Orascom Construction  
**Consultant:** A&A  
**Sub Contract:** Supply and Installation of Gypsum false ceiling  
**Sub Contract Value:** 67,000 L.E.  
**Date:** June 2003



**Project:** Metro Market Nasr City  
**Owner:** Lotfy Mansour  
**Consultant:** Pacer Consultant  
**Sub Contract:** Supply and Installation of Geipel Metal Pan false ceiling  
**Sub Contract Value:** 197,000 L.E.  
**Date:** Aug 1999

**Project:** The Theatre of the American International School  
**Owner:** American International School  
**Main Contractor:** Intrade  
**Consultant:** ARCH Studio Eng. Mohammed Saad  
**Sub Contract:** Supply and Installation of Eurocoustic false ceiling and wood wall cladding  
**Sub Contract Value:** 95,000 L.E..  
**Date:** Mar 2001

**Project:** The Presidential Palace at Ras Eltein  
**Owner:** The Presidietial Palaces Authority  
**Main Contractor:** Hassan Alam  
**Sub Contractor:** Nextep Construction  
**Consultant:** The Presidietial Palaces Au  
**Sub Contract Value:** Supply and Installation of Asphalt Shingles for the Car Sheds  
**Sub Contract:** 40,000 L.E.  
**Date:** Sept 2004

**Project:** Metro Market Arcadia Mall, and Dokkey  
**Owner:** Lotfy Mansour  
**Consultant:** Pacer Consultant  
**Sub Contract:** Supply and Installation of Geipel Metal Pan false ceiling  
**Sub Contract Value:** 140,000 L.E.  
**Date:** Mar 2000

**Project:** Nile Gold Gym  
**Owner:** Nile Gold Sports  
**Consultant:** Safwa Consultant  
**Sub Contract:** Supply and Installation of Partitions and false ceiling  
**Sub Contract Value:** 167,000 L.E.

**Project:** Hurghada Oberoi Hotel  
**Owner:** Export Development Bank  
**Main Contractor:** AIC  
**Consultant:** Oberoi  
**Sub Contract:** Supply and Installation of Geipel Metal Pan false ceiling  
**Sub Contract Value:** 58,000 L.E.  
**Date:** Aug 1999

**Project:** Global Business Network Headquarters in 6<sup>th</sup>. Of Oct. City  
**Owner:** Global Business Network  
**Consultant:** Global Business Network  
**Sub Contract:** Supply and Installation of Partitions with sound Insulation and false ceiling  
**Sub Contract Value:** 158,000 L.E.  
**Date:** April 1999

**Project:** Johnson and Johnson Headquarters Heliopolis  
**Owner:** Johnson and Johnson  
**Main Contractor:** Arabian Homes  
**Consultant:** Arabian Homes  
**Sub Contract:** Supply and Installation of Partitions with sound Insulation and false ceiling  
**Sub Contract Value:** 85,000 L.E.  
**Date:** Jan 2002

**Project:** Marsa Alam International Airport (Kitchen and laundry)  
**Owner:** Emack Co.  
**Main Contractor:** Emack Co.  
**Sub Contract:** Supply and Installation of gypsum tiles false ceiling  
**Sub Contract Value:** 45,000 L.E.  
**Date:** Oct 2001

**Project:** QUEEN ISIS CRUISE LINER  
**Owner:** ISIS for floating hotels  
**Consultant:** Eng. Serag  
**Sub Contract:** Supply and Installation of ABTCO Aquatile Panels  
**Sub Contract Value:** 45,000 L.E.  
**Date:** NOV 2000

- The Cairo Marriott Hotel (Asphalt Shingles and wood works)
- Dream Land Theme Park (Gypsum board partitions and false ceiling)
- Dream Land Theme Park (Asphalt Shingles and wood work)
- Dream Land shopping resort and power center (False Ceiling).
- Sainsbury's Supermarkets Heliopolis and Maadi branches (Sound Insulation)
- Mcdonalds Mohansein, Haram (False Ceiling)
- Gero Land Theme Park in Obour City (Asphalt Shingles and Vinyl Siding)
- A Mosque in EL-REHAB City (Asphalt Shingles and Vinyl Siding)
- The Cairo Stock Exchange (sound Insulation)
- The Media City (installation of false ceiling tiles)
- Alalamin Hotel (Asphalt Shingles)
- Afri Medical For medicinal industries (False Ceiling)
- Tiramara cruiseliner (Aquatile panels)
- Dar Alasleha- The Armed forces (Asphalt Shingles)
- EPPP- A USAID Agency (Gypsum board Partitions)
- Le Petit Palmera Restaurant (Gypsum Ceiling)
- Sherih Arafa Sound Studio (Accoustical Ceiling)
- Indigo Restaurant and Bar- dokki (Accoustical Ceiling)



# Our Partners in success



1. **Armstrong** false ceiling systems



2. **Eurocoustic** noise control ceiling tiles



3. **Knauf** gypsum ceiling and partition systems



4. **Extenzo** Stretch ceilings



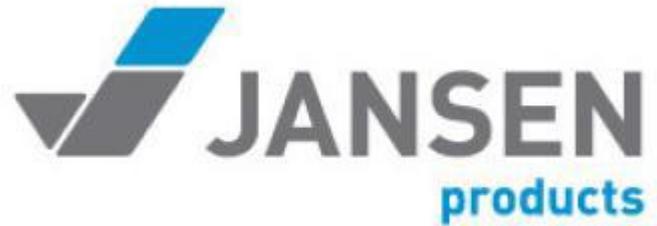
5. **Matfor** Office Partitions



6. **Dorma** Glass and solid operable partitions



**7. Jansen Raised floors**



**8. Mannington Carpet tiles**



**9. MM Systems expansion joint covers**



**10. Vista Sign systems**



**11. FSI Fire protection**



**12. Clayton Miller Hospitality Carpets**





# **Health, safety & environmental policy**



## **1.0 SCOPE**

This HSE Plan shall serve as a guidance document for assisting the Site management to effectively implement the NEXTEP HSE management system, Clients HSE requirements, project specification etc. while respecting the statutory laws and regulation of the country.

The primary objective of this plan is to prevent any accidents, minimizing risk to personnel & properties, protect the environment and enhance company Reputation while executing the project.

This Plan is applicable to all sub-contractor personnel involved in this project.

## **2.0 CLIENT HSE REQUIREMENTS & EXPECTATIONS**

This section briefly describes project HSE requirements during Construction.

In order to ***Achieve Safety by design - Not by Chance***, the following minimum HSE requirements needs to be implemented:

1. Deployment of Qualified & Experienced Safety Officer at each work site for every 500 workers and part thereof.
2. Deployment of Safety Supervisor for every 250 worker and part thereof for each work site.
3. Deployment of Safety Officer for work during Nights.
4. All site supervisor & engineers (including sub-contractor) must be imparted structured training on construction safety before start of the Job & record to be maintained.
5. Availability of Qualified & experienced site engineer at site during all working hours.
6. Site Safety training to be imparted to all workers (including sub-contractors) & plan to be made to cover every worker.
7. Toolbox talk (5-15minutes) by supervisor prior to commencement of any job.

8. All accident/ incidents (near miss) to be reported & investigated (formats & procedures should be finalized).
9. Daily Safety checking by each site engineer along with Safety engineer.
10. Formation of Safety Committee & monthly safety meeting by site in-charge.
11. All Safety equipment must be ISI marked & checked by Safety Officer before use.
12. Tag system for erection & use of scaffolding.
13. Use of Safety nets & fall arrestors for work at height.
14. Flash back arresters to be used in gas cutting sets.
15. Good housekeeping, separate waste bins to be used for flammable & nonflammable material.
16. Safety awareness program for workers by display of boards, posters, competition, talks etc.
17. First aid medical facilities at site.
18. Display of list of first aid trained persons at site.
19. Safety checking & tag of construction equipment like grinding, welding machine, gas cutting sets etc. by supervisor use.
20. Provision & maintenance of Fire extinguishers at construction site & material stores.
21. Display of Emergency telephone numbers at various locations.

### **3.0 CORPORATE POLICY, COMMITMENT / PHILOSOPHY**

The long-term business success of a company depends on its ability to continually improve the quality of services and products while protecting people and the environment. Emphasis must be placed on ensuring human health, operational safety, environmental protection, quality enhancement, and community goodwill. This commitment is in the best interests of our customers, our employees and contractors, our stockholders, and the communities in which we live and work.

Nextep Construction requires the active commitment to, and accountability for, QHSE from all employees and contractors. Line management has a leadership role in the communication and implementation of, and ensuring compliance with, QHSE policies and standards. We are committed to:

1. Protect, and strive for improvement of, the health, safety and security of our people at all times;
2. Eliminate Quality non-conformances and HSE accidents;
3. Meet specified customer requirements and ensure continuous customer satisfaction;
4. Set Quality & HSE performance objectives, measure results, assess and continually improve processes, services and product quality, through the use of an effective management system;
5. Minimize our impact on the environment through pollution prevention, reduction of natural resource consumption and emissions, and the reduction and recycling of waste;

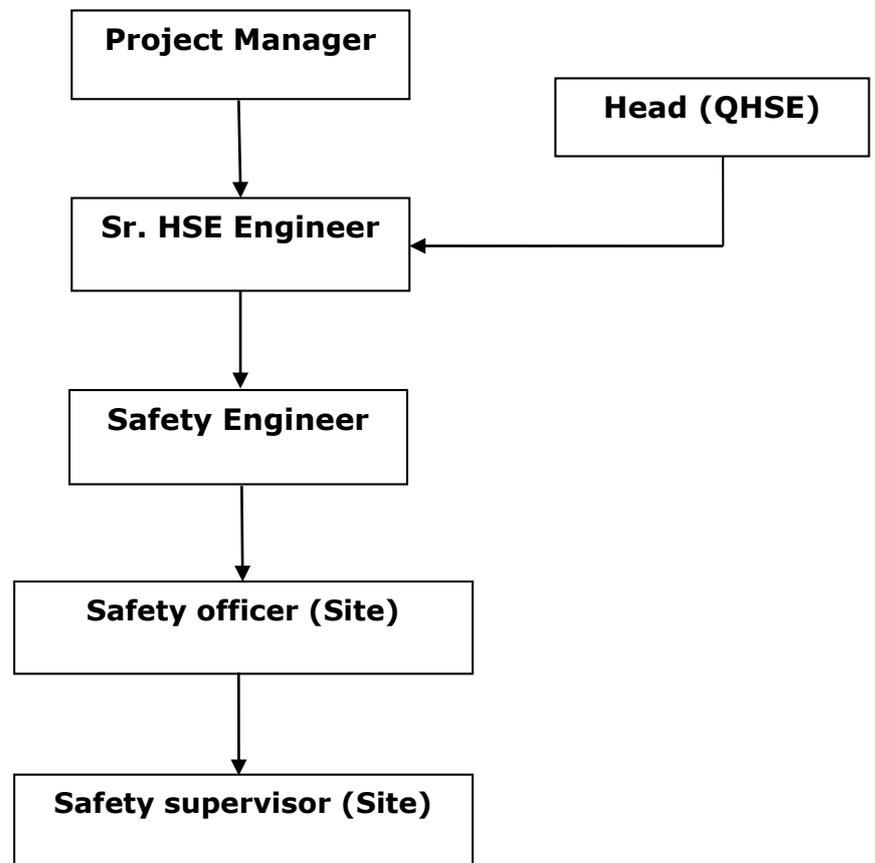
This Policy shall be regularly reviewed to ensure ongoing suitability. The commitments listed are in addition to all applicable laws and regulations where we operate. This is critical to our business success because it allows us to systematically minimize all losses and adds value for all our stakeholders.

#### **4.0 NEXTEP HSE STRATEGIC OBJECTIVES & TARGETS**

- a. Conduct all construction activities in a manner to prevent any accidents, minimizing risk to personnel & property, protect the environment and enhance company reputation.
- b. Ensure proper allocation of HSE responsibilities and acceptance of HSE ownership by all levels of Site personnel including contractors.
- c. Procure / maintain / manage appropriate HSE resources at site for safe execution of the project.
- d. Conduct regular orientation / training / meetings/ awareness program to enhance competency levels of the project personnel and improve HSE implementation at site.
- e. Analyze the risk involved in all critical activities, ensure that required preventive measures are adopted, responsibilities and HSE resource requirements are identified and arranged prior to commencing the activity.
- f. Ensure that competent contractors with appropriate HSE track record are selected for the project, their performance is monitored and appropriate actions are initiated to enhance & maintain their HSE performance.
- g. Encourage reporting of the accidents, near-misses, dangerous occurrences, conduct investigation to identify system failure and act upon them.
- h. Provide / maintain proper first aid facility, firefighting equipment and ensure preparedness to counter emergency at the construction site.
- i. Encourage promotion/ motivation/ recognition of HSE importance by organizing safety months, safety weeks, competitions, displays,
- j. Demonstration, personal award programs etc. to enhance HSE awareness and encourage personal involvement.

## 5.0 SITE HSE ORGANISATION AND RESPONSIBILITIES

### 5.1 SITE HSE ORGANISATION



### 5.2 DUTIES AND RESPONSIBILITIES:

#### Corporate Management:

- a. Formulates and owns of the HSE System, demonstrate commitment and allocate responsibility for effective HSE management system.
- b. Set up standards for Loss control in compliance to applicable laws & regulations.
- c. Allocate resources for proactive HSE management.
- d. Integrate HSE management during project tendering, construction and commissioning activities such that all risks are identified and effectively managed at the planning stage.
- e. Develop competency and awareness through effective training, motivation & promotional program.
- f. Empower personnel to stop activities at unsafe conditions with imminent dangers of Accident.

**Project Manager / Resident Construction Manager (PM/RCM):**

- a. Demonstrate commitment and allocate responsibility for effective implementation Company HSE management system at the Project site.
- b. Review the Site HSE performances, establish HSE Objectives and implement **SMART** (specific, measurable, achievable, realistic & target oriented) plans for continual HSE improvement at site.
- c. Evaluate risk for all activities & integrate HSE requirements for effectively managing the risk while planning for the activity.
- d. Regularly hold meeting with the site engineers/ supervisor to discuss the site HSE issues and chair the site HSE committee meeting once a month.
- e. Conduct planned HSE site visits & audits including the evaluation of the contractor HSE performance.
- f. Participate in the investigation of high potential incidents/Accidents.
- g. Ensure availability of adequate HSE resources (shoes, helmets, Safety belts, fire Extinguishers, First aid boxes etc).
- h. Provide & maintain safe working conditions in line with company safety procedures, client's safety requirements and HSE best practices.
- i. Ensure proper training for site personnel, apprise them of the job hazards and required safety precautions before putting them on to the job.
- j. Coordinate with clients, contractor(s)/sub agencies and ensure compliance of site HSE requirements.
- k. Provide & maintain First Aid facility, Firefighting facility etc. establish mutual aid agreements and develop emergency preparedness at site.
- l. To encourage safety suggestions, promotions and motivational program.

### **Site Engineers/ Supervisors:**

- a. Demonstrate commitment and effectively implement the HSE management system requirements at site in line with the allocated responsibility.
- b. Evaluate risk for all activities & integrate HSE requirements for effectively managing the risk while planning for the activity.
- c. Participate in the site Safety Committees, site safety meeting, site visits, inspections, and audits and ensure all sites HSE issues are addressed at the earliest.
- d. Ensure the implementation of the following Safety Procedure as minimum to prevent accidents/minimizing the risk:
  - Risk assessment & prevention.
  - Permit to Work System
  - Use of PPE & Safety Equipment at site
  - Excavation
  - Working at height ( using Ladder, Scaffolds, Safety Nets etc)
  - Use of Electricity
  - Welding and Gas cutting safety
  - Entry into confined space
  - Material Handling (Crane Operation, using Lifting accessories etc)
  - Structural Erections
  - Radiography Safety
  - Shot Blasting & Paintings Safety etc.
- e. Report accidents and near misses, conduct investigation and implement recommendations at site.
- f. Ensure all company & Contractor personnel working under him are trained on safe working procedures.
- g. Conduct Safety Toolbox talks daily in the Morning at site.
- h. Use only tested third party certified lifting equipment, tools and tackles.

- i. Maintain good housekeeping in their respective area of control.
- j. Seek HSE advises and Coordinate with site Safety Officer in effectively implementing the NEXTEP HSE Management system & Project HSE Plan.

**Site Safety Personnel:**

- a. Develop and assist site management in implementing company HSE Management System and project specific HSE Plan.
- b. To act in an advisory capacity for all levels of management at site.
- c. Provide assistance in solving HSE related problems and making recommendations for to effectively implement HSE requirements at site.
- d. Review the site HSE performances against the set HSE Objectives and SMART plans and advise the RCM / Site Safety committee on the areas of improvement.
- e. Assist in investigation of near misses/ accidents, identify root causes and recommend corrective action to the site management.
- f. Assist site management in formulating, revising and updating the HSE procedures for critical activities/ high-risk activities.
- g. Exercise authority to stop work when need arises.
- h. To advice site management on legal requirements affecting Safety and coordinates with local authority, clients and contractors/agencies on issues regarding HSE.
- i. Motivate, promote & propagate safety through orientation, training, leaflets, memos, posters, notices, etc.
- j. Assist Site Engineers/ supervisors in conducting safety toolbox meetings at site.
- k. Advise maintenance of such records as are necessary with regards to accidents, dangerous occurrence and occupational diseases.
- l. Advice site Engineers/ supervisors on the HSE areas requiring immediate attention especially for housekeeping.
- m. To arrange/ participate in periodic safety inspection/ audits of work areas.
- n. Review the records of accidents, analyze trends and advice site management to prevent recurrences.

- o. Advise purchasing & Quality of PPE conforming to ISI standard.
- p. Identify critical equipment and tools and ensure they have a valid statutory test certificates before usage at site.
- q. Advise site management on the requirements of First Aider, First Aid Facility, Firefighting facility, identify mutual aids and develop emergency preparedness at site.
- r. In the event of an emergency, coordinate with client and implement emergency evacuation plan as agreed.

### **Sub-Contractors**

- a. Liaison with Nextep's project management personnel to ensure provision of a safe and healthy work environment during the Project.
- b. Overseeing the successful implementation of the Safety, Health and Environment (HSE) Plan during the project execution.
- c. Ensure all site personnel are provided with appropriate Personal Protective equipment (Safety Shoe, Helmet, hand gloves etc.) and it is used by all. (*note: penalties are applicable for not using PPE at site*)
- d. Conduct Safety Tool Box meeting daily for all personnel under his control.
- e. Nominate at least one person dedicated to supervise the HSE activities for his team (*Note: above 250 worker one qualified & experienced safety officer is needed*)
- f. Supervising and monitoring all his direct and contract employees to ensure constant compliance with the Safety, Health and Environment Management Plan and other local legislated regulations.
- g. Any deviation from the Safety, Health and Environment (HSE) Plan shall be corrected immediately and where necessary, affected work shall ceased until the affected work or situation is considered safe.
- h. Immediately stop any work that is potentially unsafe and jeopardising the life of others.

## 6.0 HSE MEETINGS & COMMUNICATION

- Shall consist of at-least the following personnel (Name shall be finalised later):
  1. Project Manager - Chairman
  2. RCM from NEXTEP–Vice Chairman
  3. Safety Officers from NEXTEP– Secretary.
  4. Project Co-ordinator
  5. Site engineers (Civil, Mechanical, Electrical, Equipment)
  6. Representative from each sub-contractor.
  7. Safety personnel from each sub-contractor.
  
- The Safety Committee shall meet **once a month** and perform the following issues:
  1. Conduct a visit to site and identify the unsafe condition and practices and poor housekeeping areas and recommend corrective actions.
  2. Review the status of completion for the previous audit/ inspection findings, and issue directive for incorporating the same.
  3. Review high potential accident and status of implementation of the recommended action items.
  4. Establish Plan for Organizing safety weeks, safety competitions etc.
  5. Review the Site HSE performances, implementation status of SMART plans and recommend actions where necessary.
  6. Review the welfare amenities in the construction sites and other miscellaneous aspects of safety and recommend improvements.
  
- The minutes of the meeting shall be recorded in the prescribed format and maintained at site for system audits compliance.

**Action plan:** January 2014

	<b>Objective</b>	<b>Measures/implementation plan</b>
1	Draft a policy statement	<ul style="list-style-type: none"> <li>- Draft policy statement is distributed for comments</li> <li>- Once agreed, HSE policy manager to sign and Managing director to sign</li> </ul>
2	Issue “agreed” policy statement	<ul style="list-style-type: none"> <li>- Cascade to site managers &amp; team leaders</li> <li>- Cascade via payroll and briefing</li> </ul>
3	Review the existing risk assessment and prioritize the actions to be taken according to the high risk profile	<ul style="list-style-type: none"> <li>- Establish high risk operations and tasks requiring priority action</li> <li>- Take the necessary actions to control those risks</li> </ul>
4	Draft an HSE action plan considering management actions to be taken based on the business high risk profile	<ul style="list-style-type: none"> <li>- Develop and issue an EHS roles and responsibilities</li> <li>- Introduce risk assessment process in all active project</li> <li>- Have the managing director sign off</li> <li>- Include the EHS issues and progress in management committee agenda to ensure that EHS becomes integrated into the day to day business process</li> </ul>
5	Establish HSE meetings in various sites with the employee involvement considering the risk assessment and PGI	<ul style="list-style-type: none"> <li>- Regular meeting established involving: site managers, EHS manager, team leaders and employee representatives</li> <li>- Agenda should include: risk assessment progress, employee safety issues and concerns, check list including the risk control to be maintained, meeting notes and indicators displayed.</li> </ul>

6	Develop the HSE training program for team leaders and a short EHS awareness package to employees.	<ul style="list-style-type: none"> <li>- Deliver a risk assessment training to team leaders</li> <li>- Ensure employee awareness of his EHS roles and responsibilities</li> <li>- Induction package for new employee</li> </ul>
7	Define reactive and proactive EHS key performance indicators (KPI)	Show the reactive and proactive performances on the EHS meetings
8	Review the risk assessment	Ensure risk control measures are fully implemented with regard high risk operations.



# **Quality Control Plan**



# Quality Procedures

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## **Introduction:**

The purpose of this document is to present, briefly, NeXTeP Construction Quality Procedures in order to enable a basic understanding related to quality policy and implemented quality approach, generally applied by NeXTeP Construction at the Company level as well as in the realization of the awarded Projects.

Implementation of the presented system starts from bidding phase, continuing its application in all stages of the Projects – from Feasibility Studies to Final acceptance of Project, assuming Engineering, Procurement, Construction and Commissioning phases and overlapping of all activities from the basic design to start up & commissioning Services.

Basic aim of the instructions, procedures, and requirements specified in this Document is to prevent efficiently, or to identify on due time any possible nonconformity related to the quality standards and terms that may appear in any of phases.

NeXTeP Construction has been paying distinctive attention to the development and improvement of the methods and procedures of the work, permanently enriching them with new cognition derived from its experience.

## **Organization:**

### **General:**

All organizational units, in particular site units connected with Projects/Services on sites have to carry out quality measures specify with these procedures and specifically by Construction Manager and Projects Manager.

### **Construction Unit :**

The head of this unit acting as Construction Manager reports directly to Management. In fulfillment of the responsibilities and authorities specified in these procedures, the construction Manager takes charge of the following activities:-

1. Ensures that employees are familiar with the quality procedures and that the rules are observed.
2. Organizes and carries out internal audits and supervises the evaluation and implementation of these audits.
3. Ensures that the reasons for securing defects are discovered, calls for corrective action and monitors the implementation and effectiveness of this action and verify the implementation of solutions.
4. Advises Company's Management on the current status and efficiency of the quality procedures.

### **Responsibility of Construction Manager includes:**

- Checking all Contract specifications related to quality and makes sure that all in complete, ambiguous or conflicting requirements are resolved before the Contract is signed.
- Checking and processing inquiries and orders from the quality aspects and for preparing the jobs considering quality aspects, quality related site of works visits.
- Inviting and coordinating for inspections Client's representative and/or Third party agencies in convenient time.

- Inspecting the documentation and final check of documentation including final release and forwarding documentation to the Client.
- Compiling, checking and revising of working documents relevant to quality.
- Checking the quality demands for material orders
- Monitoring the continuous identification of material.
- Supervising and verifying the qualifications of sub-Contractors/Suppliers, if necessary
- Training workers in quality assurance related matters

### **Project Manager/Engineer**

From time the Contract has been signed until the completion of Contract, Project Manager/Lead Project Engineer acts as central authority and liaison between the client and the various internal parts of the Company, participating in the execution of the Contract. He is highly skilled professional with proven experience and application knowledge.

No agreement affecting the execution or scope of the Contract can be made between the above mentioned parties without the knowledge of the Lead Project Manager/Engineer. This applies to both the technical and commercial aspects of the Contract. Lead Manager/Engineer has to be informed in writing of all important matters and has to be asked for decision when appropriate.

The Project Manager/Engineer remains responsible for the correct and timely completion of his duties, even when these duties have been delegated.

### **Duties & responsibilities:-**

- Completion of contracted system or service on time, to the specification, at the prescribed budget and to the satisfaction of Client.
- Chairing all important meetings with Client's supervisors and subcontractors related to the execution of the Contract.
- Correspondence with the Client's Company, supervisors and subcontractors

- Distributing and maintaining all documentation related to the approval or execution of the contractual activities (specifications, minutes of meetings, progress reports, etc.)
- Ensuring that all documentation related to the approval or execution of the Contract is prepared in conformance with that Contract.
- Checking the individual stage deadlines of the Project by means of time schedules (compilation of material reference data, material requisition, preliminary and incoming inspection tests, installation, and start up activities)
- Systematic filing of all reference data concerning the Project reviews
- Ensuring that the design/service scope of work will meet the approval and specifications/requirement of Client.
- Ensuring that reference data serving as basis for material and products ordering conforms to the applicable specifications for the Project and also material & product reference data used by subcontractors comply with the contract requirements.

#### **Procurement Unit:**

The Procurement Unit is headed by Procurement Manager, who is responsible for:

- Placing the orders with the selected qualified suppliers
- Approval Criteria for Suppliers:
- Approved quality standard materials
- Technical expertise
- Ensure that delivery contains reference to all applicable codes, standards and related technical data.

#### **Construction/Erection Unit:**

This Unit is organized by Site Engineers /Managers, Site Engineers are responsible for:

- Ensuring that all involved Personnel is qualified for its assigned job
- Ensuring that all quality objections are obtained
- Reporting any quality deviations to the Quality Manager
- Ensuring that all necessary tests and documentation will be carried out or issued in due time.

**Management review**

The quality procedures described in this Manual shall be reviewed by the Company Management to ensure its suitability and effectiveness.

**Contract review:**

The Construction Management Unit checks whether the standards, specifications and other documents referred to in the Contract are available, checks the preciseness of the demands regarding quality, arranges for queries to be clarified whether the contract is feasible.

The Construction Manager is responsible for checking all the Contract specifications related to quality and makes sure that all in complete, ambiguous or conflicting requirements are resolved with those responsible for defining these requirements from the Client side for the Contract.

**Purchasing:****General**

The purchasing and quality assurance units respectively are responsible for adequate qualification of sub-contractors.

If necessary, audits will be performed with subcontractors to ensure that the quality standard has been achieved; Purchasing Unit maintains records of acceptable suppliers and their quality profile.

**Qualification of Subcontractors**

The quality procedures, adopted by subcontractors, must comply with the requirements and standards of the quality requirements of Client for the concerned Project. The Subcontractor has to provide proof of the efficiency of his quality procedures and has to nominate the person responsible. The efficiency of Subcontractor's quality procedures will be subject to random checks by construction unit.

The present guidelines do not replace the general responsibilities, guarantees and obligations of the Subcontractors in any way.

### **Purchasing Data**

Based on the technical requirements as issued by Construction Department, the Purchasing Unit will address inquiries to qualified suppliers.

One copy of the order form will be passed on to the Quality Assurance Unit for checking and will serve as reference for testing of the incoming material.

The Purchasing Unit is responsible for the observance of the deadlines indicated in the order. Expediting will be done by the Purchasing Unit, if necessary, in collaboration with the Construction Unit.

### **Verification of purchased products**

The procurement unit shall inform the quality Assurance Unit and concerned site unit in due time about any material shipment.

The Quality Assurance Unit will decide whether the items will be inspected at supplier's shop or the inspection will only be carried out at the erection site where material shall be shipped. The inspection will be carried out by the member of Quality Assurance Unit at receiving Site. The inspection shall cover, but is not limited to, the following check to ensure that the item is in full compliance with the order:

- Check of material certificates – visual inspection
- Control of dimensions
- Review of reports/witness of non-destructive tests
- Identification marks of material
- Shipping mark
- Documentation and manuals (for installation, operation, maintenance, etc.)
- Packing inspection
- Storage recommendations

Even if the item has been inspected at Supplier's shop, an incoming material control has to be carried out to check if there is any transport damages. Release of materials prior to installation will be done by Quality assurance unit.

If any deviation or non-conformance were detected during inspection, a non-conformance report will be issued.

It will be ensured that the item will be stored according to Supplier's recommendation. This is site storekeeper's responsibility.

**Client's supplied products:**

The products supplied by the Client to be incorporated into the supplies as defined in Contract, will be inspected at incoming material control. Any such product that is lost, damaged or is otherwise unsuitable for use shall be recorded and reported to the Client. It has been insured that proper identification and all necessary documentation for further handling is present. Attention will be paid to handling, storage and installation instructions, Inspection will be under supervision of Quality Assurance Unit.

The Storekeeper is responsible for proper storage according to storage instructions given by the Client and for ensuring proper identification during storage.

**Product identification and traceability:**

**Identification of incoming material**

All system components and semi-finished or finished products must be suitably identified by the supplier and must be marked, showing the designation of the material, heap number, sample number, and supervisor's stamp, if applicable. Where and to the extent that the traceability defined in Contract, individual products or batches shall have unique identification and this identification shall be recorded.

## **Additional identification for construction/erection**

All items, which will be sent to site, have to be marked with drawings and item numbers, to ensure easy identification at site. The Construction Manager is solely responsible for preparation of construction/erection instructions and for supervision at Site.

Prior to starting the work, a construction plan will be prepared to clarify in detail all steps from material delivery up to final testing and commissioning covering:

- Organization Chart for the Construction Site for clarification of responsibilities
- Requirement for storage, handling and treatment of incoming materials
- Planning for installation
- Material flow at site
- Requirements of Machinery
- Final testing & commissioning instructions

## **Responsibility**

The Construction Manager is responsible for correct identification and gets approval from Client. The Construction Unit will check the correct material identification at random.

## **Inspection and Testing:**

### **Testing**

The Staff Management at the Project Site is responsible for ensuring that all works such as construction, installation and Services are observed and all built-in components and products are made to the applicable qualities. The Quality Inspector/Representative responsibility is to provide supervision of construction/installation, operations. Further, he has to ensure that no items/works are accepted that do not meet the applicable specifications/requirements.

## **Test Procedures**

The applicable test methods are defined by the Construction Unit preparing instructions for procedures and inspection. Dimensions, tolerances, etc. will in all cases, are such as indicated in the valid reference data supplied by the Manufacturer.

## **Test specifications**

The inspection tests depend on the requirements contained in the applicable specifications.

## **Inspection Personnel**

The inspection Personnel is subordinated to the Construction Unit. The duties, responsibilities and qualifications of the inspection personnel are clearly defined.

## **Test Equipment**

The quality Assurance Unit is responsible for ensuring that only serviced and calibrated testing equipment are used for testing/inspection.

## **Test Records**

All test results will be recorded either in the course of or immediately after testing and filed in project completion records.

## **Information to be provided in the test reports**

- Testing equipment & procedures used
- Setting of the equipment
- Test results
- Date and place of test
- Inspector's signatures

## **Inspection and testing status**

The inspection and testing status will be continuously checked by Project Manager/Quality Manager.

**Quality deviations:****Occurrence of quality deviations:**

Any quality deviations noted by the Inspector or Quality Assurance Unit Personnel in the course of their duties will be recorded in the respective forms.

The Quality Assurance Unit will be immediately informed when quality deviations are noted by other units.

**Non-conformance report**

The person identifying non-conformance is responsible for issuing the non-conformance report and for handing over the same to the Quality Assurance Unit.

Each non-conformance report must be provided with a number, constituting, Project/Contract No.

**Action to be taken**

Project Engineer shall document and maintain follow-up procedure in Investigating the cause of non-conforming product or operation/service and corrective action needed to prevent recurrence. In case of human error, the worker responsible for non-conformance will be replaced.

The Project Engineer will take steps required for arranging consultations between the unit responsible and Client in order to decide in which way corrective action can be taken to continue the work.

**Non-conformance with subcontractors:**

Quality deviations made by subcontractors will be handled by the Quality Assurance Unit in the same manner as described above.

### **Assessment and analysis**

All approved application will be collected and help by the Quality Assurance Unit as reference material. The Quality Assurance unit will assess and analyze the quality cases and initiate remedial action to prevent re-occurrences.

### **Internal quality audits:**

#### **Purpose**

A quality audit is performed to ensure that by comparing the prescribed procedures with the procedures actually employed, the quality procedures are correctly implemented.

#### **Description**

The quality assurance Inspector is responsible for quality audits which have not been reported. The quality audit intervals are scheduled by the quality assurance unit. The quality assurance Inspector also appoints the auditor conducting the quality audit.

Special attention must be paid to the fact the auditor must not bear any responsibilities for the unit and site units audited. Auditing of the Quality assurance unit will be done by Project Manager.

Quality auditing may cover the entire quality assurance manual or any certain section thereof. It must be ensured that the entire manual is audited at fixed periods.

#### **Preparation and Performance**

The audits will be carried out on the basis of the quality assurance manual. Audits will be prepared in writing by drawing up a questionnaire. If an audit has already been carried out at any time in the organizational unit in question, the result of previous audit will then be taken into consideration.

## **Audit Report**

Audit Report contains:

- Any deviations
- Deadline for comments from the common or site unit concerned
- The name of site Engineer

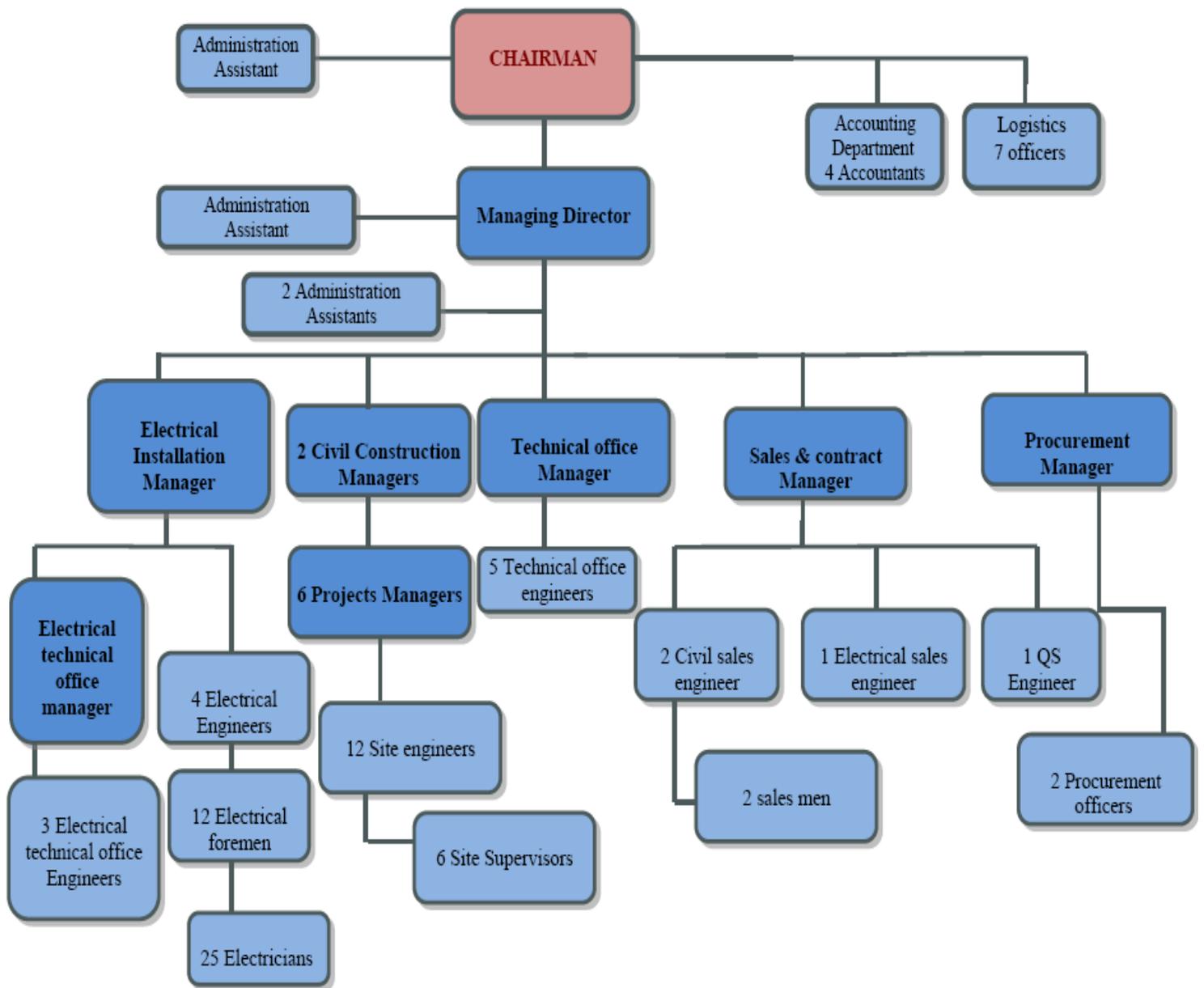
## **Audits of outside suppliers**

When auditing sub-suppliers, the procedure is similar to that for internal audits. Persons can be called in to carry out an audit from those units receiving supplies from the sub-supplier in question.



# Organization Chart







# Staff



**1. Magdi N. Rizk, B.S., M.S., P.M.P**

Managing Director

The executive manager of an a medium Construction Company specialized in high caliber finishing works for the commercial and office buildings

Duties include Business development and managing all the company's sectors

The company is one of the fastest growing contractors in the banking sector, with staff over 50 technical employees with good experience.



## 2. Wagih Hanna Tadrous

6/2003 – present

### ▪ Construction Manager

#### Some of projects which contribute in:-

- Mobinil New Call Center- Pyramids Heights  
(Main contractor)  
Value: 49'000'000.00 L.E.
- Project: NSGB Bank El Mansheya branch at Alex  
(Main contractor)  
Value: 1,135,000.00 L.E.
- Project: NSGB Bank Damanhour branch  
(Main contractor)  
Value: 1,660,000.00 L.E.
- Project: NSGB Mohandessien Branch and corporate Headquarters  
(Main contractor)  
Consultant: Nasr Consultants  
Value: 4'480'000 L.E.
- Project: NSGB Sultan Hussein Regional Headquarters, Alexandria  
(Main contractor)  
Consultant: ACE Consultants  
Value: 9'815'665 L.E.
- Project: LaFarge New Headquarters New Cairo  
(Civil works)  
Value: 5'560'000 L.E.
- Project: Barclay's Bank Head quarters 6th floor renovation  
(Civil works)  
Value: 3'560'000 L.E.
- Project: National Bank of Development NBD - Mansoura Branch  
(Main contractor)  
Consultant: Assaf Group Consultancy Services  
Value: 1'425'104.00 L.E.
- Project: Ramses Complex Building- Metro Company  
(Rehabilitation of 5<sup>th</sup> and 6<sup>th</sup> floors)  
Consultant: Phenomena Studio  
Value: 1,863,390.00 L.E.

- Project: NSGB Shebeen El Kom Branch  
(Main contractor)  
Value: 1,178,405.00 L.E.
- Project: NSGB – Bayrout Branch Extension  
(Main contractor)  
Value: 906,000.00 L.E.
- Project: UNB Bank Semoha branch at Alex  
(Main contractor)  
Value: 3,014,000.00 L.E.
- Project: Mobinil mobile shop El Dokki branch  
(Main contractor)  
Value: 901,407.00 L.E.
- Project: Mobinil Shop El Obour,  
(Main contractor)  
Consultant: MAC Consultants  
Value: 2'960'000 L.E.
- Project: El Maghraby Optical's headquarters  
(Main contractor)  
Value: 1,715,665.00 L.E.
- Project: HSBC Bank extension - City Stars Branch  
(Main contractor)  
Value: 513,000.00 L.E.

### **3. Nader Malak Badros**

**Duration:** 3/2010 till present at Nextep Construction.

**Position:** Sales Manager

**Duties include:**

1. Preparing quotations and offers for various projects
2. Pricing for company's products
3. Sales activities for company and for all company's products

## 4. Mollar Mefreh Ryad

4/2000 – present

- **Construction manager**

**Some of projects which contribute in :-**

- Mobinil New Call Center- Pyramids Heights  
(Main Contractor)  
Value: 49'000'000.00 L.E.
- Cairo Festival City- IKEA Fit-out Project  
(Subcontractor for ceiling and partitions works as well as metal works)
- Project: NSGB Sohag branch  
(Main contractor)  
Value: 2,423,000.00 L.E.
- Project: Mobinil mobile shop- Hurghada branch  
(Main contractor)  
Value: 909,600.00 L.E.
- Project: Mobinil mobile shop – Dandy Mall branch  
(Main contractor)  
Value: 525,000.00 L.E.
- Project: Subway restaurant (El Maadi branch)  
(Main contractor)  
Value: 373,496.00 L.E.
- Project: NSGB Hurghada – El Mamsha branch  
(Main contractor)  
Value: 1,700,000.00 L.E.
- Project: NSGB Aswan branch  
(Main contractor)  
Value: 2,250,000.00 L.E.
- Project: Mobinil mobile shop – Abbas El Akkad branch  
(Main contractor)  
Value: 1,215,000.00 L.E.
- Project: NSGB El Mahalla branch  
(Main contractor)  
Value: 2,000,000.00 L.E.

- Project: Link Dot Net – New Head Office  
(Main contractor)  
Value: 1,200,000.00 L.E.
- Project: HC Securities Headquarters – Smart Village  
(False ceiling and partitions sub-contractor)  
Value: 350,000.00 L.E.
- Project: HSBC Bank – Smart Village branch  
(False ceiling, partitions, Stainless steel handrails, flooring sub-contractor)  
Value: 900,000.00 L.E.
- UNB Bank – El Mahalla Branch  
(Main contractor)  
Value: 3,720,000.00 L.E.
- Arope Insurance Company- El Mohandeseen Branch  
(Main contractor)  
Value: 1,100,000.00 L.E.

## 5. Rania Adel Habib

2005– Present

### ▪ Architectural Technical office Manager

1. Revising shop drawings for finishing works.
2. Prepare quotation prices for works.
3. Prepare current & final invoices for projects.
4. Establish and Prepare time schedules for running projects.
5. Bids study

## 6. Michael Ezzat Nekola

9/2007 – present

### ▪ Head of Electrical department:

#### Some of projects which contribute in:

- Mobinil New Call Center- Pyramids Heights (complete electrical work)
- NSGB Mahala Branch (Complete electrical work)
- NSGB Elmanshia Branch (Complete electrical work)
- NSGB Sohag branch (Complete electrical work)
- NSGB Aswan branch (Complete electrical work)
- NSGB Bayrout Branch extension (complete electrical work)
- NSGB El Sultan Hussein Regional Head office- Alexandria (complete electrical work)
- UNB Bank- Semoha branch(Complete electrical work)
- UNB Bank- El Mahalla branch (Complete electrical work)
- Mobinil Mobile shop Abas elakad Branch (Complete electrical work)
- Mobinil Mobile shop Dandy Mall Branch (Complete electrical work)
- Mobinil Mobile shop El Dokki Branch (Complete electrical work)
- Mobinil Mobile shop Dandy Mall Branch (Complete electrical work)
- Mobinil Mobile shop El Merghany street Branch (Complete electrical work)
- Mobinil Mobile shop- Aswan Branch (Complete electrical work)
- LDN El Sawra st. Branch. .(Design+Complete electrical work)
- LDN Smoha Branch. .(Design+Complete electrical work)
- Subway Restaurant- Zamalek branch (Design+Complete electrical work)
- Subway Restaurant – Maadi Branch (Design+Complete electrical work)
- HSBC Bank – City Stars Branch (Complete electrical work)
- Barclay’s Bank Head quarters 6th floor renovation (Complete electrical work)
- Al Maghrabi Optics Headquarters (Complete electrical work)
- AROPE Insurance Headquarters extension (Complete electrical work)
- National Bank of Development- Mansoura Branch
- TE Data New Call Center- Mohandeseen
- Merck Serono New Head Office- Sheraton
- Abbott pharmaceuticals New Head Office- New Cairo

